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NUC

**THE 17 SECOND AFRICA HIGHER EDUCATION CENTRES
OF EXCELLENCE FOR DEVELOPMENT IMPACT
(ACE-IMPACT) PROJECTS**

**FINAL PROCUREMENT
AUDIT REPORT**



ACE-PUTOR

**AFRICA CENTRE OF EXCELLENCE FOR PUBLIC
HEALTH AND TOXICOLOGICAL RESEARCH
(PUTOR)**

**UNIVERSITY OF PORTHARCOURT,
RIVERS STATE**

SUBMITTED BY

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**ABBREVIATIONS AND ACRONYMS**

ACE	Africa Centre of Excellence.
ACE - IMPACT	Africa Centre of Excellence for Development Impact.
ACEPUTOR	Centre of Excellence for Public Health and Toxicological Research.
CL	Centre Leader.
CQS	Consultant Qualification Selection.
DC	Direct contract.
FGN	Federal Government of Nigeria.
FME	Federal Ministry of Education.
GPN	General Procurement Notice.
IC	Individual Consultant.
ICB	International Competitive Bidding.
IDA	International Development Association.
IS	International Shopping.
LCS	Least Cost Selection.
LIB	Limited International Bidding.
M&E	Monitoring and Evaluation.
NAPCU	National ACE Project Coordination Unit.
NCB	National Competitive Bidding.
NGN	Nigerian Naira.
NPM	National Procurement Manual.
NS	National Shopping.
NUC	National Universities Commission.
NUS	National University System.
PAD	Project Appraisal Document.
PIU	Project Implementation Unit.
PM	Procurement Manual
PPA	Public Procurement Act
QCBS	Quality and Cost Based Selection
RFP	Request for Proposal
SBD	Standard Bidding Document
SPN	Specific Procurement Notice
SSS	Single Source Selection
STEM	Science, Technology, Engineering and Mathematics.
TA	Technical Assistance
TOR	Terms of Reference
UNIPORT	University of Port Harcourt
USD	United States Dollar
VFM	Value for Money
WB	World Bank



SECTION 1 - EXECUTIVE SUMMARY

1.1 General

The National Universities Commission (NUC) appointed Cosset Consultants as consultants to carry out the Procurement Process Audit of the Africa Centre of Excellence for Public Health and Toxicological Research (PUTOR): one of the 17 Second Africa Higher Education Centres of Excellence for Development Impact (Ace-Impact) Projects.

1.2 Aim

The primary aim and objective of this Procurement Process Audit is to review the procurement, contracting and implementation processes and determine the extent to which laws guiding the procurement activities are complied with; and confirm their consistency with the ACE-Impact institutional guidelines and the World Bank general guiding principles. This audit also helps to identify non-compliances and deficiencies in the procurement activities and proffer appropriate corrective measures

1.3 Methodology and Review Procedure

1.3.1 Methodology

The methodology and approach adopted for this post review are in three phases:

- i. Inception activities.
- ii. Field works/activities.
- iii. Preparation and presentation of audit reports.

Generally, these phases included the determination of scope of assignment and selection of contracts to review. The study and evaluation of the Project/Contract files and other documents. Interactive meetings with the procurement staff. Data collection and analysis; physical site inspections; and the preparation of inception, draft and final procurement audit reports.

1.3.2 Review Procedure

The Terms of reference noted that the Borrower and Bank agreed that the ACE-Impact Centres should use the Institutional guidelines in the implementation of the project'. That notwithstanding, the report considered the level of compliances to the Banks guiding principles.



1.4 Contract 'Packages' and General Procured items

1. ACE-PUTOR has a total contract package of 25 items procured within the period covered by the review. This is made up of eighteen (18) items of goods, three (3) works and four (4) services. The appropriate methods to use based on the value and nature of the procurements are shown on the appropriate method column on appendix 1 - Inventory of sampled and reviewed contracts.
2. However, this report has been prepared based on the methods that the Centre used as shown on the "method used" column on appendix 1 - Inventory of sampled and reviewed contracts

1.4.1 Procurement Methods for Packaged Procurements

The frequently used procurement methods for the package contracts was shopping (SH). The SH was carried out using Request for Quotation (RFQ), Request for Tender (RFT) and Request for Proposal (RFP). Some of the procurements were within the threshold for use of Direct Contracts (DC). However, DC was not used. The usage is shown on figure 1.

1.4.2 Procurement Types for Packaged Procurement

The procurement types were, goods with 18 items at 72%, works has 3 items at 12%, and services with 4 items at 16% as shown in figure 2.

Figure 1

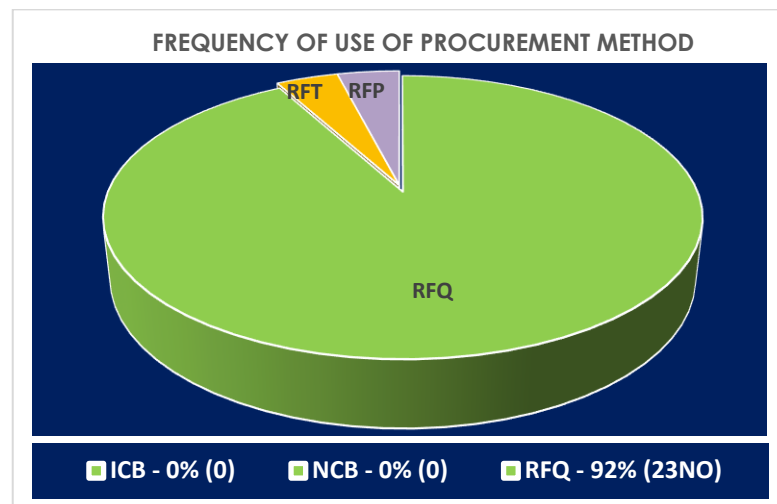
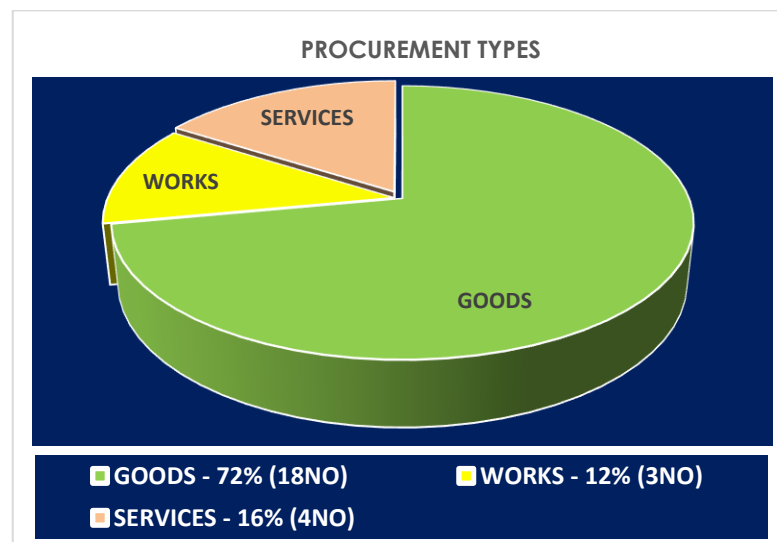


Figure 2



1.4.3 Sample Size

The audit sample size was determined by random sampling of the procured contracts. The selection considered the various procurement methods used as well as the procurement types. The sample size of 32.00% is made up of eight (8) items. Six (6) items were procured through RFQ and they make up 75.00% of the sample size. One (1) item through RFT was 12.50% of sample size. RFP has one (1) item at 12.50% of sample size.

ABLE 1 – FORM 3 - SELECTION OF REVIEW SAMPLES

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	CONTRACTS	Goods	Works	Services	Total
		Post Review	Post Review	Post Review	Post Review
	Reviewed	5	2	1	8
		out of	out of	out of	out of
	Population	18	3	4	25

The total value of awarded contracts (with project files) was N655,912,778.00 (including a variation amount of N171,213,076.00). The sample value was N592,240,477.00 being 90.30% of the total contracts as shown on figures 3 and 4 below.

Figure 3

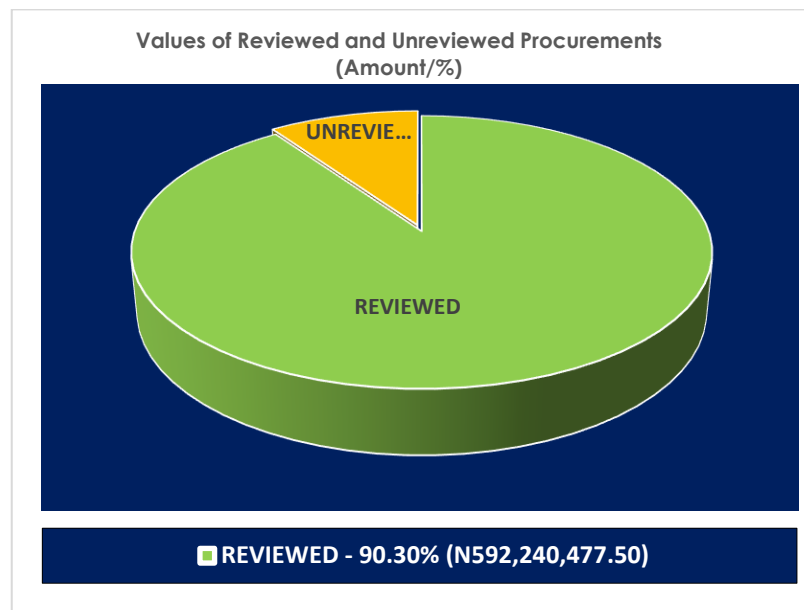
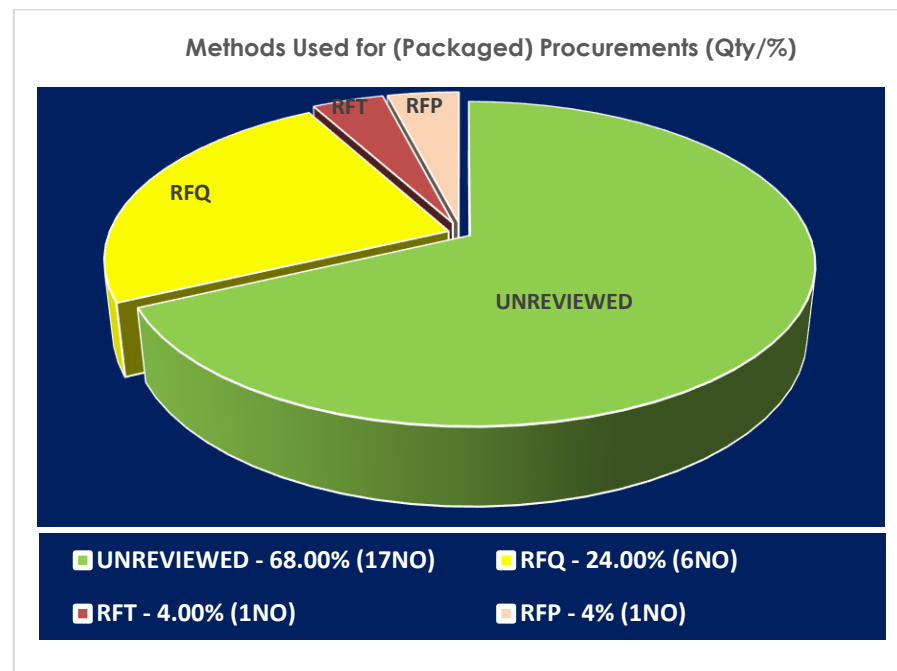


Figure 4



1.5 Findings

1. As at the period of the procurement audit, ACE-PUTOR has earned the sum of about USD2,801,173.11 (about N1,154,165,128.72) of the expected USD6,000,000.00 from the World Bank through the National Universities Commission (NUC).
2. About 25 procurement activities were carried out by the Centre from inception of the ACE-Impact up to April 30, 2023. This excludes items in the general expenditure files (that may contain other expenses classified as general recurrent, other capitals, and expenses on workshops, conferences, seminars, and trainings).
3. The Centre used the University's procurement guideline and the Public Procurement Act (2007) as amended in the procurement activities. The Bureau of Public Procurement granted 'No Objection' approval for the use of selective tendering for some respective procurements including the construction and consultancy service for the PUTOR Main Building contract.



4. The predominantly used procurement method was the Request for Quotation (RFQ) through selection. Request for Tender was used for the main building complex.
5. Payment to the consultant was calculated based on Consultant Qualification Selection (CQS) using the Federal Ministry of Works and Housing (FMW&H) 1996 scale of fees for engagement of consultants in the construction industry in Nigeria.
6. The Centre has qualified procurement staff who are basically staff of the University's procurement department.
7. Thresholds were not strictly maintained as some procurements that fall within direct contracts (less than one (1) million naira were seen to have been procured through shopping.
8. Schedules issued to bidders were standard, but most were deficient and not appropriately structured.
9. The items seen to have been procured were fragments of provisions in the procurement plan.
10. Twenty-five (25) contracts awards, having contract files were recorded within the period under review. They had a gross contract sum of N655,912,778.00. Eight (8) were sampled and reviewed (Appendix 2). The Eight (8) sampled and reviewed contracts have a total value of N592,240,477.50 consisting of five (5) Goods, two (2) Works and one (1) Service.
11. The suppliers and contractors used by the Centre complied with the mandatory requirements. The database of these vendors is domiciled at the University's central procurement Department.
12. The average number of bids received or invited for the lots was three (3).
13. Several proposed procurements were either not commenced or completed. The Centre stated this to be due to delay in release of funds to the Centre.



14. A vendor was observed to have won about six (6) out of the twenty-five procurements. However, it was evident that some of the processes were not conducted at the same period.
15. Filing, storage and retrieval of procurement documents and information does not seem adequate. For instance, the general expenditure files contain procurements of all types and amounts, all lumped together. Some of these procurements deserve to have separate contract files. It was observed that some of the staff do not count such activities as procurements.
16. Request for Quotation (RFQ) was used for the engagement of consultant to provide 'health, safety and risk training for staff and students. It was not the appropriate method for consulting services.
17. Withholding Taxes (WHT) and Value Added Taxes (VAT) were deducted and evidently remitted to the relevant tax authorities.
18. Contract agreements for some of the contracts were not sighted.
19. Contracts were presented and approved by the appropriate approval authority. However, most of the evaluation reports were deficient in terms of detailing.
20. The visit to the ACE-PUTOR main building site showed that the quality of materials being used are above standard and are commendable. Same could be said of the quality of supervision and workmanship.

1.6. Rating and Classification

The audit review opinion is classified and rated as shown on table 3 below

Table 3:

S/NO	GRADING (%)	CLASS	OPINION
1	75 - 100	Substantial	Satisfactory
2	50 – 74.99	Moderate	Need Improvement
3	0 – 49.99	Low	Unsatisfactory

1.7 Audit Opinion

The ACE-Impact procurement activities of the PUTOR, University of Port Harcourt **NEEDS IMPROVEMENT** with a score of 70%.

The opinion is based on the activities shown in table 4. It considered the effects and the levels of compliances of these activities to the Public Procurement Act 2007 and the WB general procurement principles.

Table 4

S/NO	ACTIVITY	BASIS	COMPLIANT RATE
1	Preparation of Procurement Plan	Based on WB Guideline	Good
2	Advertisements	Based on Institutional guideline and the PPA requirements	Moderate
3	Procurement Method	Based on Institutional guideline and the PPA requirements.	Good
4	Bidding Processes	Based on Institutional guideline and the PPA requirements.	Moderate
5	Bid Evaluation & Reporting	Adherence to criteria	Moderate
6	Contract Award	Meeting awards requirements	Moderate
7	Documentations	Quality, filing, ease of retrieval and assessment	Good
8	Competition and Equal opportunity	Based on WB Guideline	Good
9	Value for money (VFM)	Based on the PPA 2007 and WB requirements	Moderate



10	Transparency	Based on WB Guideline	Moderate
11	Economy	Based on Institutional guideline and the PPA 2007 and WB requirements.	Moderate
12	Efficiency	Based on the PPA 2007 and WB requirements.	Moderate
13	Contract Implementation, Monitoring and Evaluation	Based on Institutional guideline and the PPA requirements	Good

1.8 Recommendations

- (i) It is important that the use of institution's procurement guideline be reconsidered if certain practices of non-compliances and deficiencies as stated below are to be stopped. For instance, the award of more than one contract to vendors that are believed to have performed excellently on previous contracts awarded to them by the University.
- (ii) Agreements are very important documents in procurement contracts and the Centre should make it a priority to have one executed for every contract.
- (iii) The Centre should ensure that vendors are engaged based on current and approved procurement methods. Thresholds and nature of contract of goods, works and services should be taken into consideration in choosing methods.
- (iv) It is important that the Centre ensures the hiring of credible vendors with proven track records. This is very important because if that was the case, the consultant that prepared the contract documents for the ACE-PUTOR main office would not have allowed the level of variations that occurred with the procurement.



- (v) The variations were results of lapses on the part of the consultant. Considering the use of the FMW&H 1996 scale of fees, it would be advised that the consultant's fee is not adjusted upward based on the adjusted contract price.
- (vi) The nature of the main building was such that ACE-PUTOR should endeavour to engage individual firms with distinct area of specialization rather than on consortium basis for future projects.
- (vii) It is advised that all documents relating to the centre's activities be domiciled with the Centre. This is to allow seamless retrieval and provision of documents and information as at when required. This would reduce the time it takes to retrieve documents from the institutions Central Procurement unit to the Centre, especially during such activities as the procurement audit.
- (viii) The Centre should reduce the act of seeking 'No Objection' approval from the BPP for the use of selection method for some procurement processes based on inadequate time to place all required advertisement. The use of selection methods for some procurements do not effectively ensure value for money (VFM). It compromises economy, reduces transparency and fairness.
- (ix) Continuous procurement training for staff of the Centre will enhance the quality of deliveries at every stage of the programme. This will enhance their understanding of general procurement guidelines and principles.





SECTION 2 – INTRODUCTION

2.1 BACKGROUND

Due to the need to promote regional specialization amongst Universities in the West and Central Africa sub-region within disciplines that address particular common regional challenges, the Africa Center of Excellence (ACE) Project aims at strengthening the capacities of these Universities to enable them deliver high quality training and applied research.

1. Africa Centre of Excellence (ACE 1) Project

The Africa Centre of Excellence (ACE 1) project was instituted in 2013 by the Government of Nigerian, Ghana, Benin Republic, Togo, Burkina Faso, Cameroun and Senegal with support from the World Bank.

The Federal Government of Nigeria (FGN) entered into a credit agreement (Credit Number 5415-NG) after securing US\$70.0 million with the International Development Agency (IDA) of the World Bank (WB) to finance the ACEs project in 10 Nigerian Universities.

2. The Second Africa Higher Education Centres of Excellence for Development Impact (ACE- Impact) Project

The Second Africa Higher Education Centres of Excellence for Development Impact (ACE- Impact) Project resulted from the successes achieved with the ACE 1. ACE-Impact project has 43 Centres in the sub-region, with 17 of them being run by Nigeria Universities.

ACE-Impact project (Credit Number 6510-NG) was designed to inject \$115 million to the Nigeria University System (NUS).

2.2. ACE – CENTER OF EXCELLENCE FOR PUBLIC HEALTH AND TOXICOLOGICAL RESEARCH (ACE-PUTOR)

According to ACE-PUTOR, its mission is “to provide a platform to congregate highly skilled human resource both within and outside the



University of Port Harcourt; build a robust resource of highly skilled and motivated public health professionals who are equipped with current knowledge, skills and competencies required to improve the practice of public health, human/community nutrition, toxicology and midwifery and child health nursing; produce cutting -edge research projects to solve public health issues arising from oil and gas sectors and undertake consultancy and community services"; and that its specific objective include:-

1. Training of students and technical experts/policymakers through short courses on relevant public health and toxicological issues in the region.
2. Training national and regional Masters' students in the focused areas
3. Training national and regional students to obtain PhDs in the focused areas.
4. Developing regional research capacity to support focused interventions on developmental challenges.

2.3 NATIONAL UNIVERSITIES COMMISSION (NUC)

The **National Universities Commission (NUC)** of Nigeria is a parastatal under the Federal Ministry of Education (FME). It was established in 1962 as an advisory agency in the Cabinet Office and became a statutory body in 1974. NUC is a regulatory agency acting as a catalyst for positive change and innovation for the delivery of quality University education in Nigeria.

The **NUC** aims to: achieve a stable and crisis-free University System; upgrade and maintain physical facilities in the Nigerian University System for delivery of quality university education and match university graduate output with national manpower needs; work with Nigerian Universities to achieve full accreditation status for at least 80% of the academic programmes; foster partnership between the Nigerian University System and the private sector.

The National Coordination of the ACE projects is domiciled at the National Universities Commission (NUC). It is responsible for the National Project facilitation, training, and supervision in fiduciary aspects as well as national Monitoring and Evaluation (M&E) and minor Technical Assistance (TA) in Nigeria.

2.4 WORLD BANK PROCUREMENT GUIDELINE

The WB guideline has set rules guiding the procurement processes to be followed for procurement of good, works, consulting and non-consulting services being financed with loans from the WB. It covers the consideration of the WB core procurement principles in every contract.

Notwithstanding the established procurement guidelines, the FG/NUC and the WB have agreed to allow the ACEs Centres to use the various institutions guidelines for the implementation of the projects.

2.5 PUBLIC PROCUREMENT ACT (PPA) 2007

The Public Procurement Act 2007 as amended guides all procurement activities of the Ministries Departments and Agencies (MDAs) in Nigeria. The PPA is regulated by the Bureau of Public Procurement (BPP). One of BPP's functions is to regulate and ensure the reduction of infractions, weaknesses and non-compliances aimed at reducing corruption in public procurement. It also aims to ensure value for money, economy, transparency, competition, fairness, integrity and accountability in public procurement activities; improved professionalism and enhanced service delivery.

The PPA Act 2007 as amended provides the basic framework for the award and execution of contracts in Nigeria and promotes freedom of information that mandates all unclassified procurement records to be made available to appropriate public for inspection.

2.6 PROCUREMENT PROCESS AUDIT OF ACES

The purpose of the Procurement Audit of ACES is to study, verify, interpret, and critically analyze all data, documents and Procurement statement collected/received and form true, fair and independent opinion on the Procurement Statements of the Procurement operation of ACE (Nigeria) for the period under review and to report findings to the National Universities Commission (NUC).

2.7 OBJECTIVES OF THE ACE-IMPACT PROJECT PROCUREMENT PROCESS AUDIT

This Procurement Audit is to identify and report on negligence in procurement management operations and decisions. It is also structured to bring to light all fraudulent acts, weaknesses, deficiencies and non-compliances that negatively affect procurement activities and recommend deterrents and corrective actions to ensure improved processes.

The Procurement audit gave objective assessments of the procedures specified in the Credit Agreement and determine the levels of compliances with institutional guidelines with respect to the considerations of the World Bank guiding principles.

2.8 ENGAGEMENT OF COSSET CONSULTANTS

The NUC engaged Cosset Consultants to carry out post review of procurement activities of the 17 ACE-Impact Centres in fourteen (14) Nigeria Universities, including the ACE-PUTOR, University of Port Harcourt, Rivers State, Nigeria.

2.9 METHODOLOGY

1. The methodology adopted for this assignment is generally concerned with investigations, inquiry, assertions, reasoning and research. The approach is objective, verifiable, and quantifiable. Interactions and interviews were held with officers of ACE-PUTOR that were involved in the various stages of the procurement process/activities. The opinions and



clarifications from the ACE-PUTOR staff are considered and addressed in the report.

2. Contract data forms are used to collect the information that were analyzed. The contents of the form include information on general contracts, procurement and contracting, costs, time, contract administration, disbursement and deliverables. The documents made available to the consultant from which the data were collected include:

1. Procurement Plan.
2. General Work Plan.
3. Institution guideline.
4. Solicitation documents used before award.
5. Contract files.
6. Payment Vouchers.
7. Finance Agreement.

3. Visits to selected project site was undertaken to determine the quality of materials and labour deployed to the work by the contractor. It also helps to determine the level of supervision from the ACE-PUTOR procurement staff.

4. This data analyzed enabled the determination of the following critical success factors;

1. Compliance with the provisions of the World Bank Procurement Guideline.
2. Compliance with the provisions of the Public Procurement Act 2007 (examine the Management Control Framework in place to monitor procurement and contracting activities within ACE-PUTOR Project).
3. Compliance with the use of standard bidding documents (examine procurement documents and contracts files issued between the stipulated periods).
4. Compliance with the Code of Conduct for Public Officers involved in Procurement (review the processes undertaken by personnel of the ACE- PUTOR Project who are directly involved in procurement and contracting activities).



5. Optimized commercial performance and value for money (review related procurement procedures, guidelines and processes and determine the level to which value for money was achieved).

5. Exit meeting was held with the procurement staff of the Centre. The observed key weaknesses and non-compliances were brought to their notice. The explanation given by the Centre staff are considered in the report.

6. The personnel interacted with at the UNIPORT ACE-PUTOR during the field works were

1. Center Leader.
2. Deputy Centre Leader
3. Procurement Officer.
4. Head of Information Technology
5. Accountant.

SECTION 3 – SCOPE AND REVIEW SAMPLES

3.1 AUDIT SCOPE

The procurement audit covers the review of all the procurement transactions, limited to the samples selected for audit, including prices reviews and compares of similar rates as at the time of award. Selected project site and inspection of procured goods, works and services are expected to be taken into consideration. The scope includes determining the following:

1. Whether the procurement statements from the ACE-PUTOR procurement unit conform to accepted procurement principles in accordance with the NUC/WB guidelines.
2. Whether they fairly represent the financial position of the ACE-PUTOR project.
3. Whether the result of operations for a given period are accurately represented.
4. Whether the procurement statements have been altered.

3.2 REVIEW SAMPLE

During the field work, ACE-PUTOR presented their procurement plan with a list of twenty-five (25) procured items. Twenty-three (23) were completed while two (2) were on-going.

Eight (8) procurements were selected for review. The selection was 32% of the procured items and amount to about 90% of value of procured packaged contracts.

The field work at the UNIPORT-PUTOR, was based on data sourced from available documents and information received from the Center procurement unit.

Table 6– ANALYSIS OF COMPLETED/UNCOMPLETED CONTRACTS

S/NO	DESCRIPTION	NO OF PROJECTS COMPLETED	NO OF PROJECTS ON- GOING	TOTAL
1	October 2021 to April. 2023	6	2	8
	TOTAL	6	2	8

Table 7 – ANALYSIS OF COMPLETED/UNCOMPLETED CONTRACTS

S/NO	DESCRIPTION	PERCENTAGE
1	Completed	75%
2	Uncompleted	25%
	TOTAL	100%

Table 8 – ANALYSIS OF COMPLETED/UNCOMPLETED CONTRACTS

S/NO	DESCRIPTION	VALUE (N)	TOTAL (N)
1	Completed	62,141,877.50	62,141,877.50
2	Uncompleted	530,098,600.00	530,098,600.00
	TOTAL	592,240,477.50	592,240,477.50

This audit review was based on information extracted from the Center's Procurement Plan, as well as other documents made available to the Consultant by the UNIPORT-PUTOR staff. There were also interviews and interactions with key personnel. The value of the twenty-five contracts was N655,912,778.00.



APPENDIX 1

LIST OF PROCUREMENTS BY PUTOR

SECTION 4 - SPECIFIC CONTRACTS/PROJECTS DETAILS

4.1 CONSTRUCTION OF THE PROPOSED PUBLIC HEALTH AND TOXICOLOGY RESEARCH CENTRE (PUTOR).

4.1.1 Introduction

The contract was procured through selection using Request for Tender (RFT) because the Centre obtained a "No Objection" approval from the Bureau of Public Procurement (BPP). An award was made to MESSRS STAINLESS AND COUSIN W/A LTD for the sum of N328,781,923.75 with an award letter dated February 17, 2022. The contractor offered the lowest responsive bid of N386,792,625.20, but gave a discount that brought the bid to the award sum to N328,781,923.75. However, in the course of execution, the contract sum was varied up, to N499,995,000.00 due to deficiencies observed in the award Bill of Quantities (BOQ) that necessitated the remeasurement of the work done.

4.1.2 Observations/ Findings

- i. Standard Bidding Documents were not used,
- ii. The contract was varied due to deficiencies in the preparation of the contract B.O.Q that necessitated the remeasurement of the whole works.
- iii. The financial implication of the remeasurement was the sum of N171,213,076.25 that was added to the initial contract sum.
- iv. The consultant apparently under estimated the work.
- v. The contractor was paid a mobilization of 30% of the contract sum.
- vi. Payments made to the contractor were in eight (8) tranches.
- vii. The project has reached up to about 95% completion.

4.1.2.1 Procurement Planning

The contract was in the 2022 procurement plan.

4.1.2.2 Advertisement

The contract was not advertised because the Centre received approval from BPP to use selective tendering,

4.1.2.3 Pre/Post Qualification

The contract amount is within the threshold for use of prequalification exercise.

4.1.2.4 Competition

There was appreciable competition in the process.

4.1.2.5 Bid Opening

The bids were opened publicly in the presence of the Procurement Committee in the presence of some independent observers.

4.1.2.6 Bidding Documents

Standard bidding documents were used.

4.1.2.7 Evaluation of Bids/ Proposals

The bid was properly evaluated, and recommendations made for approval and award by the appropriate authorities.

4.1.2.8 Award of Contract

Notification of award was issued to MESSRS STAINLESS AND COUSIN W/A LTD with an award letter dated February 17, 2022. An acceptance letter was seen dated February 23, 2022.

4.1.2.9 Contract Documents

Contract drawings and Bills of Quantities were sighted. Contract Agreement forms part of the contract document. It was properly executed.

4.1.2.10 Procurement Duration

The procurement processes leading up to the signing of contract was completed in 37 days. This is within the range recommended for use of selection method in this type of procurement.

4.1.2.11 Contract Implementation

The project was inspected and found the level of workmanship and the quality of materials incorporation in the work to be commendable.

4.1.2.12 Payments

The sum of N387,737,058.92 have been paid to the contractor as at the date of field work at PUTOR as stated below:

N98,634,577.13- PV/2022/UNIPT-1/0000000084 OF MARCH 01, 2022
N81,880,892.36- PV/2022/UNIPT-1/0000000189 OF APRIL 28, 2022
N54,927,855.45- PV/2022/UNIPT-1/0000000266 OF JULY 08, 2022
N25,000,000.00- PV/2022/UNIPT-1/0000000309 OF AUGUST 30, 2022
N35,000,000.00- PV/2022/UNIPT-1/0000000362 OF OCT. 13, 2022
N16,000,000.00- PV/2022/UNIPT-1/0000000421 OF DEC. 6, 2022
N29,000,000.00- PV/2022/UNIPT-1/0000000444 OF DEC. 15, 2022
N42,293,733.98 - PV/2022/UNIPT-1/0000000460 OF DEC. 21, 2022

4.1.2.13 Physical Inspection

The project was at about 90% completion as at the date of audit at the Centre. The supervision and monitoring of the implementation process by PUTOR were satisfactory and commendable

4.1.3 Recommendation

The Center should understand that since the University's procurement manual is based on the PPA, 2007, their procurement activities should be guided by the BPP guideline

4.1.4 Conclusion

In view of the above observations and recommendations, PUTOR is advised to continue with adhering to the rules, regulations and principles guiding the Public Procurement Process Activities.

4.2 PROCUREMENT OF COMPUTRES (LAPTOPS AND DESK TOPS) TO PUTOR, UNIVERSITY OF PORTHARCOURT

4.2.1 Introduction

The contract was procured through Request for Quotation (RFQ) using selection because the Centre obtained a “No Objection” approval from the Bureau of Public Procurement (BPP). The award was made to MESSRS DLD TECH SOLUTIONS LIMITED for the sum of N21,616,000.00 with an award letter dated February 2, 2022. The award was made to the lowest responsive bid. The contract duration allowed in the offer letter was 42 days.

4.2.2 Observations/ Findings

Four bids were invited but only three made submissions. The award was made based on in-house estimate as the bids amounts were above the budget. The quantities were scaled down and after adjustments based on the various offers, the winner was selected.

4.2.2.1 Procurement Planning

The contract was in the PUTOR procurement plan.

4.2.2.2 Advertisement

The contract was not advertised because the Centre received approval from BPP to use selective tendering,

4.2.2.3 Pre/Post Qualification

Prequalification does not apply because the amount was below the threshold.

4.2.2.4 Competition

There was appreciable competition in the process.

4.2.2.5 Bid Opening

The bids were opened publicly in the presence of the bidders or their representatives.

4.2.2.6 Bidding Documents

Standard bidding documents were not used.

4.2.2.7 Evaluation of Bids/ Proposals

The bids were evaluated and analysed by the bid evaluation committee. Approval was issued by the University Tenders Board before award letter was issued to the successful bidder.

4.2.2.8 Award of Contract

Notification of award was issued to MESSRS DLD TECH SOLUTIONS LIMITED with an award letter dated February 17, 2022. An acceptance of the offer was not sighted.

4.2.2.9 Contract Documents

Contract schedules for the award were sighted. Contract Agreement was not sighted.

4.2.2.10 Procurement Duration

The procurement processes leading up to then signing of contract was completed in 24 days.

4.2.2.11 Contract Implementation

The supervision of the implementation and delivery of the contract was satisfactory. The offer letter gave 42 days for the completion of the supply. However, this was completed in 16 days.

4.2.2.12 Payments

A one-off payment after delivery of the goods in the sum of NN21,616,000.00 was made to the supplier on March 15, 2022.

4.2.2.13 Physical Inspection

Inspection was not carried out because the items have been issued to the end-users.

4.2.3 Recommendation

PUTOR should be commended for procuring the goods within time.

4.2.4 Conclusion

In view of the above observations and recommendations, PUTOR is advised to continue with adhering to the rules, regulations and principles guiding the Public Procurement Process Activities.

4.3 PROCUREMENT OF WORKING DRAWINGS AND BILL OF QUANTITIES FOR BUILDING DEVELOPEMENT

4.3.1 Introduction

This was a services contract for the engagement of consultants for the preparation of contract drawings and Bills of Quantities for the PUTOR head office building. It was awarded to MESSRS MACHRIS CONSULT LIMITED at the sum of N30,097,850.00. the award letter was dated February 4, 2022. The services are still on-going.

4.3.2 Observations/ Findings

The consultant is a consortium of Architects, Engineers and Quantity Surveyors. The remuneration was based on Consultant Qualification Selection (CQS) using the Federal Ministry of Works and Housing FMW&H) 1996 approved scale of fees for consultants in the construction industry.

4.3.2.1 Procurement Planning

The contract was in the PUTOR procurement plan as a component of the PUTOR head office building.

4.3.2.2 Advertisement

This was not advertised as no objection approval was received from the BPP for use of selective process.

4.3.2.3 Pre/Post Qualification

This is not applicable. Expression of Interest (Eoi) was used.

4.3.2.4 Competition

There was competition in the process.

4.3.2.5 Bid Opening

Only technical bid documents were received from the bidders as solicited. These were opened accordingly on closing date as requested. The bids were opened publicly in the presence of the bidders or their representatives.

4.3.2.6 Bidding Documents

Standard bidding documents were not used.

4.3.2.7 Evaluation of Bids/ Proposals

The bids were evaluated and analysed by the bid evaluation committee. Approval was issued by the University Tenders Board before award letter was issued to the successful bidder.

4.3.2.8 Award of Contract

Notification of award was issued to MESSRS DLD TECH SOLUTIONS LIMITED with an award letter dated February 17, 2022. An acceptance of the offer was not sighted.

4.3.2.9 Contract Documents

The only contract document for this procurement was letter of award. The contract agreement was not sighted.

4.3.2.10 Procurement Duration

The procurement processes leading up to then signing of contract agreement was completed in 25 days.

4.3.2.11 Contract Implementation

The contract award process was good but the outcome of the contents of the B.O.Q was not commendable due to the remeasurement that occurred.

4.3.2.12 Payments

A total of N29087926.14 has been paid to the consultant as follows

1. N806,250.00 – Working Drawings & BOQ – GPV NO. 0305176 of July 16, 2020.
2. N125,000.00 – PV/2021/UNIPT-1/000000014 OF Dec. 15, 2021
3. N19,527,277.70 –PV/2022/UNIPT-1/000000123 OF March 17, 2022.
4. N5,566,142.62 – PV/2022/UNIPT-1/000000282 OF August 01, 2022.
5. N2,235,348.84 –PV/2023/UNIPT-1/000000005 OF January 19, 2023
6. N827,906.98 – PV/2023/UNIPT-1/000000164 OF May 8, 2023.

4.3.2.13 Physical Inspection

Not Applicable.

4.3.3 Recommendation

1. For such services, PUTOR should use the correct method of engagement of the services of a consultant.
2. PUTOR is advised to engage such consultants on individual professional firm bases rather than on consortium bases.

4.3.4 Conclusion

In view of the above observations and recommendations, PUTOR is advised to continue with adhering to the rules, regulations and principles guiding the Public Procurement Process Activities.

4.4 PROCUREMENT OF COMPUTRES (LAPTOPS AND DESK TOPS) TO PUTOR, UNIVERSITY OF PORTHARCOURT

4.4.1 Introduction

The contract was procured through Request for Quotation (RFQ) using selection because the Centre obtained a “No Objection” approval from the Bureau of Public Procurement (BPP). The award was made to MESSRS JOSROS TECHNOLOGY for the sum of N13,125,750.00 with an award letter dated January 1, 2022. The award was made to the lowest responsive bid.

4.4.2 Observations/ Findings

Four bids were invited to make submissions. The award was made based on in-house estimate as the bids amounts were above the budget. The quantities were scaled down and after adjustments based on the various offers, the winner was selected. The procurement of this contract was quite fast as award was made on the day the bids were returned.

4.4.2.1 Procurement Planning

The contract was in the 2022 procurement plan.

4.4.2.2 Advertisement

The contract was not advertised because the Centre received approval from BPP to use selective tendering,

4.4.2.3 Pre/Post Qualification

Prequalification does not apply because the amount was below the threshold.

4.4.2.4 Competition

There was appreciable competition in the process.

4.4.2.5 Bid Opening

The bids were opened publicly in the presence of the bidders or their representatives.

4.4.2.6 Bidding Documents

Standard bidding documents were not used.

4.4.2.7 Evaluation of Bids/ Proposals

The bids were evaluated and analysed by the bid evaluation committee. Approval was issued by the University Tenders Board before award letter was issued to the successful bidder.

4.4.2.8 Award of Contract

Notification of award was issued to MESSRS DLD TECH SOLUTIONS LIMITED with an award letter dated January 23, 2022. The acceptance letter for the offer was not sighted.

4.4.2.9 Contract Documents

Contract schedules for the award were sighted. Contract Agreement was not sighted.

4.4.2.10 Procurement Duration

The procurement processes leading up to then signing of contract was completed in 1 day. However, the date of invitation for quotation was not sighted.

4.4.2.11 Contract Implementation

The supervision of the implementation and delivery of the contract was satisfactory. The offer letter gave 42 days for the completion of the supply. However, this was completed in 16 days.

4.4.2.12 Payments

A one-off payment after delivery of the goods in the sum of NN21,616,000.00 was made to the supplier on March 15, 2022.

4.4.2.13 Physical Inspection

Inspection was carried out the performance of the product was satisfactory.

4.4.3 Recommendation

PUTOR should be commended for procuring the good within time. They should always implore the selected bidders to acknowledge offer by providing acceptance letters.

4.4.4 Conclusion

In view of the above observations and recommendations, PUTOR is advised to continue with adhering to the rules, regulations and principles guiding the Public Procurement Process Activities.

4.5 PROCUREMENT AND SUPPLY OF LIBRARY BOOKS FOR ACE-PUTOR

4.5.1 Introduction

This was a GOODS contract for the supply of library books for accreditation to the University of Port Harcourt, procured using Request for Quotation (RFQ). It was awarded to P.E. BEMA NIG. LTD on February 18, 2022. He offered the lowest amount of N12,517,000.00 but it was negotiated down to the award amount of N12,365,000.00.

4.5.2 Observations/ Findings

In line with RFQ using selection, the following were observed.

4.5.2.1 Procurement Planning

The procurement was in the signed 2022 Procurement Plan

4.5.2.2 Advertisement

Advert for the contract was placed in the University of Port Harcourt/PUTOR website on January 17, 2022. Three (3) bidders responded to it and submitted quotations.

4.5.2.3 Pre/Post Qualification

The bidders were assessed based on their Technical qualifications and their Financial submissions.

4.5.2.4 Competition

The process was reasonably competitive going by the process observed and the documents presented to the team.

4.5.2.5 Bid Opening

At the close of bids submissions on January 26, 2022, the bids (3 no.) were opened on February 1, 2022 and the figures announced and recorded.

4.5.2.6 Bidding Documents

Standard Bidding Documents were not used during the process.

4.5.2.7 Evaluation of Bids/ Proposals

Evaluation Reported was not report was not detailed.

4.5.2.8 Awards of Contract

Notification of Award Letter was then issued on February 18, 2022. Neither Acceptance letter nor signed Contract Agreement was sighted.

4.5.2.9 Contract Documents

Letter of Award and the quotation were the only Contract Document available as neither Acceptance nor Contract Agreement was sighted.

4.5.2.10 Contract Implementation

The implementation of the contract was reasonably credible as it was completed on February 23, 2022 (5 days from date of award).

4.5.2.11 Payments

On completion of the contract on February 23, 2022, and eventual inspection and certification on March 3, 2022, payment of N12,365,000.00 (including VAT, WHT) was to the contractor with PV/2022/UNIPT-1/000000105.

4.5.2.12 Physical Inspection

Physical Inspection was not carried out by the team.

4.5.3 Recommendation

Having gone through the audit exercise, the following recommendations are made:

1. The Centre/Procurement Unit should ensure that dully signed Contract Agreement follow all contracts as this guarantees a binding contract and something to fall back on should disputes arise during the contract period.
2. They should employ adverts fora with wider circulation than the University/PUTOR website.
3. They should embark on further Trainings and Workshops to improve their ability to administer seamless procurement process.

4.5.4 Conclusion

Based on the above observations and recommendations, the Center (Procurement Unit) should always ensure that all necessary things (especially signing agreements) are done to secure binding contracts in all procurement processes.

4.6 PROCUREMENT AND SUPPLY OF LAPTOPS, PROJECTORS AND PRINTERS TO ACE-PUTOR, UNIVERSITY OF PORT HARCOURT, PORT HARCOURT.

4.6.1 Introduction

This contract for the supply of laptops, projectors and printers (10 item names) to Africa Centre of Excellence for Public Health and Toxicological Research (ACE-PUTOR) University of Port Harcourt, was procured using RFQ., and award was made to P.E. BEMA NIG. LTD on February 18, 2022 at the contract sum of N8,993,987.00.

4.6.2 Observations/ Findings

During the audit process, the following observations were made:
Only one out the four bidders scaled through the Technical Requirement and so only his bid was eventually opened.

4.6.2.1 Procurement Planning

The contract was in the signed 2022 Procurement Plan.

4.6.2.2 Advertisement

General Procurement Notice advertisement was placed on the University Port Harcourt/PUTOR website on January 17, 2022, to which four (4) vendors responded.

4.6.2.3 Pre/Post Qualification

The bidders were assessed based on their Technical qualifications and their Financial submissions.

4.6.2.4 Competition

The level of competition was low because only one out of the four respondents was technically responsive on was considered for award. The Centre stated that because of time they could not request for additional quotations.

4.6.2.5 Bid Opening

At the close of bids submissions on January 26, 2022 only one bidder was technically responsive and had his financial quotation opened.

4.6.2.6 Bidding Documents

Standard Bidding Documents were not used.

4.6.2.7 Evaluation of Bids/ Proposals

Evaluation Report was not detailed. However, one bid was evaluated and awarded the contract.

4.6.2.8 Awards of Contract

Notification of Award Letter was issued to P.E. BEMA NIG. LTD on February 18, 2022 at the contract sum of N8,993,987.00. Neither Acceptance letter nor Contract Agreement was sighted.

4.6.2.9 Contract Documents

The Award letter and the quotations were the only contract documents available.

4.6.2.10 Contract Implementation

The contract implementation was certified by the Procurement unit. Procurement duration was 5 days.

4.6.2.11 Payments

On completion on February 23, 2022 and inspection/certification, the contractor was paid N8,993,987.00 (inclusive of VAT, WHT) on March 4, 2022 with PV/2022/UNIPT-1/0000000095.

4.6.2.12 Physical Inspection

The team did not carry out physical inspection.

4.6.3 RECOMMENDATION

1. The Procurement Unit should ensure that all contracts have dully signed Contract Agreement to have something to fall back on should dispute arise during the contract period.
2. The use of the university website for advertisement for a contract of this value is not enough.
3. Having only one technically qualified bidder out of the four (4) that bided would have necessitated suspension of the opening and then extending the time to invite more bidders
4. The Procurement Team need to avail themselves of opportunities to attend more Trainings and Workshops on Procurement

4.6.4 CONCLUSION

The vision of smooth, flawless and transparent procurement exercise is much hinged on compliance with the above recommendations.

4.7 PROCUREMENT OF AIR CONDITIONERS AND TELEVISION SETS FOR ACE-PUTOR, UNIVERSITY OF PORT HARCOURT, PORT HARCOURT.

4.7.1 Introduction

This was a GOODS contract for the supply of 11 no. 1.5hp and 5no. 1.0hp split unit air conditioners, and 2no. 32" LG television sets for ACE-PUTOR, University of Port Harcourt, Port Harcourt. It was procured through RFQ using selection and awarded to EQUATOR ENGINEERING AND CHEMICALS LTD on January 15, 2020 at the sum of N2,611,140.00.

4.7.2 Observations/ Findings

The process was reasonably credible and commendable though 50 days procurement duration was long.

4.7.2.1 Procurement Planning

This procurement was in the 2022 World Bank approved Procurement Plan for the Center.

4.7.2.2 Advertisement

No advertisement to this effect but three vendors were invited to submit quotations for the project, and they all responded.

4.7.2.3 Pre/Post Qualification

It does not require prequalification. However, but the vendors were invited based on their capacities and past records with the university.

4.7.2.4 Competition

The procurement process was competitive as three (3) vendors participated in the exercise.

4.7.2.5 Bid Opening

Bids were opened at the close of bids submission on November 27, 2019.

4.7.2.6 Bidding Documents

Standard bidding documents were not used during the process.

4.7.2.7 Evaluation of Bids/ Proposals

Formal evaluation report was not sighted but the lowest bidder won the contract.

4.7.2.8 Awards of Contract

Contract Award Letter was issued to EQUATOR ENGINEERING AND CHEMICALS LTD on January 15, 2020 at the sum of N2,611,140.00. Acceptance letter was received on January 15, 2020 and contract agreement was signed on November 28, 2019. This was noted as a mistake by the Centre.

4.7.2.9 Contract Documents

Contract agreement including letters of award quotations and acceptance were all available as contract documents.

4.7.2.10 Procurement Duration

Procurement duration of 50 days was long.

4.7.2.10 Contract Implementation

Contract implementation was satisfactory as it was completed on March 17, 2020 as evidenced by the stores receipt voucher of same date.

4.7.2.11 Payments

Payment of N2,611,140.00 (including VAT, WHT) for the supply was made on April 21, 2020 with PV no. 0298618.

4.7.2.12 Physical Inspection

The items were inspected and are currently in use.

4.7.3 Recommendation

It is recommended as follows:

1. Effort should be geared towards reducing procurement durations during procurements.
2. Efforts should also be made to maintain the smooth process exhibited in this procurement process.
3. Such mistake as with the date of agreement should be avoided.

4.7.4 Conclusion

The issues raised above should be taken seriously in future procurement exercises to ensure a faultless and competitive process in line with Public Procurement Process Management.

4.8 PROCUREMENT OF FURNITURE FOR PARTITIONING AT COUSSELLING AND HUMAN DEVELOPMENT CENTRE, UNIVERSITY OF PORT HARCOURT, PORT HARCOURT.

4.8.1 Introduction

This is a GOODS contract procured through selection using the RFQ for the supply of furniture for the partitioning of the counselling and human development centre, University of Port Harcourt, Port Harcourt. It was awarded to MUTIS GLORIOUS on January 6, 2022 at the sum of N2,630.000.00.

4.8.2 Observations/ Findings

The process was credible and commendable as the procurement process duration took only 16 days.

4.8.2.1 Procurement Planning

Could be a fragment on an item of procurement in the procurement plan.

4.8.2.2 Advertisement

No advertisement required. It actually falls under shopping.

4.8.2.3 Pre/Post Qualification

Not required.

4.8.2.4 Competition

There was reasonable competition with the quotation received and evaluated.

4.8.2.5 Bid Opening

The bids were opened after the close of bids submission on December 23, 2021.

4.8.2.6 Bidding Documents

Standard bidding documents were not used.

4.8.2.7 Evaluation of Bids/ Proposals

Formal evaluation report was not sighted though the lowest bidder won the contract.

4.8.2.8 Awards of Contract

Notification of Award Letter was issued to MUTIS GLORIOUS on January 6, 2022 at the sum of N2,630,000.00. Acceptance letter contract agreement were done the same day, January 6, 2022.

4.8.2.9 Contract Documents

Contract agreement and letters of award and acceptance were all available as contract documents.

4.8.2.10 Procurement Duration

Procurement duration of 16 days was not too long for the process.

4.8.2.11 Contract Implementation

Contract implementation was satisfactory as it was completed on January 27, 2022 as evidence by the stores receipt voucher of same day.

4.8.2.12 Payments

Upon completion, payment of N2,630,000.00 (including VAT, WHT) was made to the supplier on February 22, 2022 with PV/2022/UNIPT—1/0000000054.

4.8.3 Physical Inspection

Physical Inspections were carried out. It has since been in use.

4.8.4 Recommendation

From the audit exercise, the procurement process was credible. Nevertheless, the procurement Unit should endeavor to improve in future exercises.

4.8.5 Conclusion

In view of the above observations and recommendations, the Center is encouraged to still improve by adhering strictly to the rules and regulations guiding the public procurement process management.



APPENDIX 1

LIST OF PROCURMENTS BY PUTOR

APPENDIX 1- INVENTORY OF PROCURED ITEMS/SAMPLED & REVIEWED PROJECTS

S/NO	CODE	DESCRIPTION	CONTRACTOR/ BENEFICIARY	AMOUNT (NAIRA)	DATE	TYPE	METHOD	APPROPRIATE METHOD	REVIEWED	REMARKS
	UNI-PORT-PUTOR									
	GOODS									
1	NG/PUT/PUTOR / GDS/NCB/202	PROCUREMENT AND INSTALLATION OF SOLAR POWERED SYSTEM FOR THE OFFICE OF THE VICE CHANCELLOR, REGISTRAR AND BURSAR	MESSRS P.E BEMA NIG.LTD	11,310,075.00	MAY 23, 2022	GOODS	RFQ	RFQ		COMPLETED
2	NG/PUT/PUTOR / GDS/NCB/202	PROCUREMENT FOR ADDITIONAL 3.3+5KVA INVERTER BATTERIES FOR INSTALLATION OF SOLAR POWERED SYSTEM FOR THE OFFICE OF THE VICE CHANCELLOR, REGISTRAR AND BURSAR.	MESSRS P.E BEMA NIG.LTD	903,000.00	JUNE 06,2022	GOODS	RFQ	SH		COMPLETED
3	NG/PUT/PUTOR / GDS/NCB/2020	PROCUREMENT OF ELEVEN (11NOS) 1.5HP AND FIVE (5NOS) 1.0HP SPLIT UNIT AIRCONDITIONERAND TWO (2NOS) 32" LG TELEVISION	MESSRS: EQUATOR ENGINEERING AND CHEMICALS LTD	2,611,140.00	JANUARY 15,2020	GOODS	RFQ	SH	REVIEW SAMPLE	COMPLETED
4	NG/PUT/PUTOR / GDS/NCB/2019	PROCUREMENT AND INSTALLATION OF 3.5KVA INVERTERS AND BATTERIES	MESSRS P.E BEMA NIG.LTD	2,592,900.00	N/A	GOODS	RFQ	SH		COMPLETED
5	NG/PUT/PUTOR / GDS/NCB/2021	PROCUREMENT OF FURNITURE AND PARTITIONING AT COUNSELLING AND HUMAN DEVELOPMENT CENTRE	MESSRS: MUTIS GLORIOUS	2,630,000.00	JANUARY 06,2022	GOODS	RFQ	SH	REVIEW SAMPLE	COMPLETED
6	NG/PUT/PUTOR / GDS/NCB/2022	PROCUREMENT AND SUPPLY OF LIBRARY BOOKS FOR ACE-PUTOR	P.E. BEMA NIG LTD	12,365,000.00	FEBRUARY 18, 2022	GOODS	RFQ	RFQ	REVIEW SAMPLE	COMPLETED
7	NG/PUT/PUTOR / GDS/NCB/2022	PROCUREMENT AND SUPPLY OF LAPTOPS, PROJECTORS, AND PRINTERS FOR ACE-PUROR	P.E. BEMA NIG LTD	8,993,987.50	FEBRUARY 18,2022	GOODS	RFQ	RFQ	REVIEW SAMPLE	COMPLETED
										COMPLETED

8	NG/PUT/PUTOR / GDS/NCB/2021	PROCUREMENT AND INSTALLATION OF AIR CONDITIONERS AND WORKSTATION CHAIRS AT ACE-PUTOR'S TEMPORARY OFFICE	MUYIS GLORIOUS ENTERPRISES	2,415,525.00	JULY 06, 2021	GOODS	RFQ	SH		COMPLETED
9	NG/PUT/PUTOR / GDS/NCB/2020	PROCUREMENT OF 8 (EIGHT NUMBER WORK STATION AND INSTALLATION	BLUECRIST OPTIMAL SERVICES LTD	2,709,000.00	N/A	GOODS	RFQ	SH		COMPLETED
10	NG/PUT/PUTOR / GDS/NCB/2022	PROCUREMENT OF APPLE MANBOOK AIR MI CHOB 1 TB, 16GB 13" 8 CORE AND HP DESKTOP COMPUTER CORE 5.8GB RAM INTER PROSPOR ALL-IN-1 8 NUMBERS AND 16 NUMBERS RESPECTIVELY.	DLD TECH SOLUTION	21,616,000.00	FEBRUARY. 17, 2022	GOODS	RFQ	NCB	REVIEW SAMPLE	COMPLETED
11	NG/PUT/PUTOR / GDS/NCB/2022	PROCUREMENT AND INTALLATION OF SCANFROST 32 INCHES LED TV 10 NUMBERS, SAMSUNG 55 INCHES 4K CRYSTAL UHD 4K SMART ADR/LED TV	BRAINBOX MATRIX LTD	4,596,915.00	N/A	GOODS	RFQ	SH		COMPLETED
12	NG/PUT/PUTOR / GDS/NCB/2022	PROCUREMENT OF ZEBRA CROSSING, CAUTION SIGN AND WASTE BIN	P.E. BEMA NIG LTD	3,000,267.50	N/A	GOODS	RFQ	SH		COMPLETED
13	NG/PUT/PUTOR / GDS/NCB/202	PROCUREMENT OF HP PAVIIION 14 x 360 COREI7 PROCESSOR 512, SSD 16 GB RAM	JAPET INTEGRATED SERVICE	945,730.00	N/A	GOODS	RFQ	DC		COMPLETED
14	NG/PUT/PUTOR / GDS/NCB/202	PROCUREMENT OF TELEVISION FRIDGES, FREEZER, AND PUBLIC ADDRESS SYSTEM.	MUYIS GLORIOUS ENTERPRISES	4,294,625.00	N/A	GOODS	RFQ	SH		COMPLETED
15	NG/PUT/PUTOR / GDS/NCB/2020	PROCUREMENT OF HDF BOARD STANDING SHELVES AND SHARP PHOTOVCOPIER	OSIKIK OPTIMUM SERVICE LTD	1,580,250.00	N/A	GOODS	RFQ	SH		COMPLETED
16	NG/PUT/PUTOR / GDS/NCB/202	PROCUREMENT FOR THE PROVISION OF LAN/WIRELESS NETWORK IN THE OFFICE	DREAMLIFE NIG. LTD.	4,736,450.00	N/A	GOODS	RFQ	SH		COMPLETED
17	NG/PUT/PUTOR / GDS/NCB/2020	PROCUREMENT AND INSTALLATION OF VENETIAN BLINDS	OMAHMUNAH SERVICES	706,503.00	N/A	GOODS	RFQ	DC		COMPLETED
18	NG/PUT/PUTOR / GDS/NCB/2019	PRINTING OF UNIVERSITY SEXUAL HARASSEMENT POLICY	MASTERPIECE RESOURCES	260,000.00	N/A	GOODS	RFQ	DC		COMPLETED
		WORKS								
19	NG/PUT/PUTOR / GDS/NCB/2021	PROCUREMENT FOR THE CONSTRUCTION OF PERIMETER FENCE FOR ACE-PUTOR P.S	IZIK INTEGRATED SERVICE LIMITED	22,080,930.00	N/A	WORKS	RFT	NCB		COMPLETED

20	NG/PUT/PUTOR / GDS/NCB/202	PROCUREMENT OF THE PUTOR MAIN BUILDING DEVELOPMENT	STAINLESS AND COURSIN WEST	499,995,000.00	FEBRUARY. 17, 2022	WORKS	RFT	NCB	REVIEW SAMPLE	ONGOING
21	NOT SIGHTED	CONSTRUCTION AND INSTALLATION OF BROAD BAND INTERNET MAST	JOSROS TECHNOLOGY	13,125,750.00	JANUARY 23,2023	WORKS	RFQ	RFQ	REVIEW SAMPLE	
		SERVICES								
22	NG/PUT/PUTOR / GDS/NCB/2019	DEVELOPMENT OF ONLINE DISTANCE LEARNING MANAGEMENT SYSTEM	SPEEDLINK HI-TECH SOLUTIONS	350,000.00	N/A	SERVICE	RFQ	DC		COMPLETED
23	NG/PUT/PUTOR / GDS/NCB/2019	DEVELOPMENT AND HOSTING OF PUTOR WEBSITE	SPEEDLINK HI-TECH SOLUTIONS	383,880.00	N/A	SERVICE	RFQ	DC		COMPLETED
24	NG/PUT/PUTOR / GDS/NCB/2020	PROCUREMENT OF THE WORKING DRAWING AND THE BOQ FOR ACE PUTOR	MACHRIS CONSULT NIG. LTD.	806,250.00	N/A	SERVICE	RFQ	DC		COMPLETED
25	NG/PUT/PUTOR / GDS/NCB/2021	CONSULTANCY FOR THE PUTOR MAIN BUILDING DEVELOPMENT, ANIMAL HOUSE AND EXTERNAL WORKS	MACHRIS CONSULT NIG. LTD.	30,903,600.00	FEBRUARY. 4, 2022	SERVICE	RFP	NCB	REVIEW SAMPLE	ONGOING
				655,912,778.00					REVIEW SAMPLE – 32%	

APPENDIX 2

CHECK LIST AND PROCURMENT DURATION

UNIVERSITY OF PORTHARCOURT

AFRICA CENTRE OF EXCELLENCE FOR PUBLIC HEALTH AND TOXICOLOGICAL RESEARCH (PUTOR)

WORKS

CHECK LIST

1. CONTRACT NAME: CONSTRUCTION OF THE PROPOSED PUBLIC HEALTH AND TOXICOLOGY RESEARCH CENTRE (PUTOR).

LOAN/CREDIT NO.6510-NG	REVIEW DATE: July 3, 2023 to July 5, 2023		
CONTRACT NAME & NUMBER: CONSTRUCTION OF THE PROPOSED PUBLIC HEALTH AND TOXICOLOGY RESEARCH CENTRE (PUTOR).	TYPE OF CONTRACT: LUMP SUM	Goods () Works (X) Services ()	CONTRACT AMOUNT: N328,781,923.75
CONTRACTOR'S NAME & ADDRESS: MESSRS STAINLESS AND COUSIN W/A LTD: NO. 88 OKPORO ROAD, 2 ND FLOOR BY 1 ST ARTILLERY, PORTHARCOURT.	DATE OF CONTRACT AWARD & SIGNATURE: Notification of Award: 17/02/2022 Acceptance Letter dated: 03/03/2022 Contract Signature: 23/02/2022		
NO. OF BIDS RECEIVED: THREE (3)	DATE OF CONTRACT PERFORMANCE & COMPLETION: 1. CONTRACT PERFORMANCE = FEBRUARY 02, 2022 2. COMPLETION = ON-GOING.		
LOCATION OF GOODS, WORKS OR SERVICE:	UNIVERSITY OF PORT HARCOURT, RIVERS STATE		
TOPIC:	COMMENTS & FINDINGS:		
CONTRACT PACKAGE (ITEMS & QUANTITY)	CONSTRUCTION OF THE PROPOSED PUBLIC HEALTH AND TOXICOLOGY RESEARCH (PUTOR) CENTRE		
CONTRACT TYPE {GOODS, WORKS (S&L) SERVICES}	GOODS		
PROCUREMENT METHOD (ICB, LIB, NCB, SHOPPING)	SELECTION		
PREQUALIFICATION (YES/NO)	NO		
SINGLE STAGE/TWO STAGE	SINGLE STAGE		
DOMESTIC PREFERENCE (YES/NO)	NO		
BANK REVIEW (PRIOR, POST, SOL)	PRIOR		
COST (USD EQUIVALENT)	815,289.82		
EXCHANGE RATE/DATE	USD 403.27 (FEBRUARY 2022).		
PRICE OF LOWEST EVALUATED BIDDER	N386,792,625.20		
CONTRACT VALUE AT AWARD	N328,781,923.75		
CONTINGENCIES IN PAD	N/A		

FINAL CONTRACT PRICE	CONTRACT STILL IN PROGRESS BUT PRESENTLY IT IS N499,995,000.00			
TIME (DATE)				
GENERAL PROCUREMENT NOTICE (GPN)	NO			
REQUEST FOR PROPOSAL (RFP)	NOT APPLICABLE			
INVITATION FOR PREQUALIFICATION	NOT APPLICABLE			
INVITATION FOR BIDS/REQUEST FOR QUOTATION	JANUARY 17, 2022			
CONTRACT AWARD SIGNATURE	FEBRUARY 17, 2022			
DATE OF CONTRACT PERFORMANCE/COMPLETION	CONTRACT PERFORMANCE: FEBRUARY 17, 2022 COMPLETION: STILL ONGOING			
CONTRACT ADMINISTRATION:				
CHANGES TO CONTRACT	Number YES	Description VARIATIONS- CHANGES IN RATES & QUANTITIES	Date NOV. 29, 2022	Price impact N171,213,076.25
FINAL PAYMENT	Number	Description	Date of Invoice	Date of Payment
	NOT YET	CONSTRUCTION OF THE PROPOSED PUBLIC HEALTH AND TOXICOLOGY RESEARCH CENTRE (PUTOR).	NOT YET	NOT YET
TOTAL PAYMENT	TO DATE: N98,634,577.13 N81,880,892.36 N54,927,855.45 N25,000,000.00 N35,000,000.00 N16,000,000.00 N29,000,000.00 <u>N42,293,733.98</u> N382,737,058.92			
DISBURSEMENT				
DISBURSEMENT METHOD (DIRECT, SOE, SPECIAL ACCOUNT)	DIRECT			
PERCENTAGE OF BANK FINANCING (%)	13.59%			
DISBURSEMENTS: AMOUNT & DATE:	N98,634,577.13- PV/2022/UNIPT-1/0000000084 OF MARCH 01, 2022 N81,880,892.36- PV/2022/UNIPT-1/0000000189 OF APRIL 28, 2022 N54,927,855.45- PV/2022/UNIPT-1/0000000266 OF JULY 08, 2022 N25,000,000.00- PV/2022/UNIPT-1/0000000309 OF AUGUST 30, 2022 N35,000,000.00- PV/2022/UNIPT-1/0000000362 OF OCT. 13, 2022 N16,000,000.00- PV/2022/UNIPT-1/0000000421 OF DEC. 6, 2022 N29,000,000.00- PV/2022/UNIPT-1/0000000444 OF DEC. 15, 2022 N42,293,733.98 - PV/2022/UNIPT-1/0000000460 OF DC. 21, 2022			

DELIVERABLES:				
Number	Description	Quantity/% Completed	Date delivered/ Completed	Remarks (Note any discrepancies from Contract)
	CONSTRUCTION OF THE PROPOSED PUBLIC HEALTH AND TOXICOLOGY RESEARCH CENTRE (PUTOR).	ABOUT 90%	ONGOING	NONE

PROCESS COMPLIANCE	REMARK	RATING
INVITATION FOR BIDS	NOT ADVERTISED (NO OBJECTION FROM BPP SIGHTED)– LETTERS SENT OUT TO SELECTED BIDDERS	GOOD
BIDS SUBMISSION	YES, ON THE DAYS SOLICITED WITHOUT EXTENSION	GOOD
QUALITY OF BID EVALUATION PROCEDURE, BID EVALUATION REPORT AND TRANSPARENCY	EVALUATION WAS NOT DETAILED	FAIR
NOTIFICATION OF AWARD OF CONTRACT /ACCEPTANCE	NOTIFICATION OF AWARD LETTER WAS ON FEBRUARY 17, 2022 AND THE ACCEPTANCE WAS MARCH 3, 2022	FAIR
SIGNED CONTRACT/DATE	CONTRACT SIGNATURE FEBRUARY 17, 2022	GOOD
CONTRACT AMENDMENTS, IF ANY	YES	POOR
STORE RECEIPT NOTE SIGHTED?	N/A	N/A
EVIDENCE OF DELIVERY/COMPLETION	PROCUREMENT ONGOING (NOTE THAT STATED CONTRACT PERIOD ON AWARD WAS SIXTEEN (16) WEEKS (112 DAYS))	FAIR
CONSULTANTS OPINION ON VALUE FOR MONEY	PARTIALLY SUBSTANTIAL	GOOD
OVERALL RATING OF PROCUREMENT EFFICIENCY	PARTIALLY SATISFACTORY	GOOD

UNIVERSITY OF PORTHARCOURT

AFRICA CENTRE OF EXCELLENCE FOR PUBLIC HEALTH AND TOXICOLOGICAL RESEARCH (PUTOR)

WORKS

PROCUREMENT DURATION FORM

Contract No:

Contract Name: CONSTRUCTION OF THE PROPOSED PUBLIC HEALTH AND TOXICOLOGY RESEARCH CENTRE (PUTOR).

Date General Procurement Notice (GPN): NOT USED

Bid Validity Period: NOT STATED

S/No.	STEPS	DURATION (DAYS)		
		Actual Date	Between Events	Overall (No of Days)
1	Prequalification documents received by Bank	Not Applicable	0	0
2	Bank's No Objection	Not Applicable	0	0
3	Invitation for Prequalification issued	Not Applicable	0	0
4	Submission of Prequalification applications	Not Applicable	0	0
5	PQ Evaluation Report received by Bank	Not Applicable	0	0
6	Bank's No Objection	Not Applicable	0	0
7	Bid documents received by Bank	Not Applicable	0	0
8	Bank's No Objection	Not Applicable	0	0
9	Invitation for Bids issued	JANUARY 17, 2022	0	0
10	Submission of bids	FEBRUARY 1, 2022	15	15
11	Bid Evaluation Report preparation	FEBRUARY 15, 2022	14	14
12	Request for Clarification	Not Applicable	0	0
13	Bank's No Objection	Not Applicable	0	0
14	Contract Award Notice	FEBRUARY 17, 2022	2	2
15	Contract Signed	FEBRUARY 23, 2022	6	6
	TOTAL DAYS		DAYS	37DAYS

UNIVERSITY OF PORTHARCOURT

AFRICA CENTRE OF EXCELLENCE FOR PUBLIC HEALTH AND TOXICOLOGICAL RESEARCH (PUTOR)

GOODS

CHECK LIST

2. CONTRACT NAME: **PROCUREMENT OF COMPUTRES (LAPTOPS AND DESK TOPS) TO PUTOR, UNIVERSITY OF PORTHARCOURT**

LOAN/CREDIT NO.6510-NG	REVIEW DATE: July 3, 2023 to July 5, 2023		
CONTRACT NAME & NUMBER: PROCUREMENT OF COMPUTRES (LAPTOPS AND DESK TOPS) TO PUTOR, UNIVERSITY OF PORTHARCOURT.	TYPE OF CONTRACT: LUMP SUM	Goods (X) Works () Services ()	CONTRACT AMOUNT: N21,616,000.00
CONTRACTOR'S NAME & ADDRESS: MESSRS DLD TECH SOLUTIONS LIMITED, 17 PARAKU STREET, WUSE ZONE 3, ABUJA.	DATE OF CONTRACT AWARD & SIGNATURE: Notification of Award: 17/02/2022 Acceptance Letter dated: NOT SIGHTED. Contract Signature: NOT SIGHTED.		
NO. OF BIDS RECEIVED: THREE (3)	DATE OF CONTRACT PERFORMANCE & COMPLETION: 1. CONTRACT PERFORMANCE = NOT SIGHTED 2. COMPLETION = MARCH 10, 2022.		
LOCATION OF GOODS, WORKS OR SERVICE:	UNIVERSITY OF PORT HARCOURT, RIVERS STATE		
TOPIC:	COMMENTS & FINDINGS:		
CONTRACT PACKAGE (ITEMS & QUANTITY)	PROCUREMENT OF COMPUTRES (LAPTOPS AND DESK TOPS) TO PUTOR, UNIVERSITY OF PORTHARCOURT		
CONTRACT TYPE {GOODS, WORKS (S&L) SERVICES}	GOODS		
PROCUREMENT METHOD (ICB, LIB, NCB, SHOPPING)	SELECTION		
PREQUALIFICATION (YES/NO)	NO		
SINGLE STAGE/TWO STAGE	SINGLE STAGE		
DOMESTIC PREFERENCE (YES/NO)	NO		
BANK REVIEW (PRIOR, POST, SOL)	PRIOR		
COST (USD EQUIVALENT)	52,958.33		
EXCHANGE RATE/DATE	USD 408.17 (MARCH 2022).		
PRICE OF LOWEST EVALUATED BIDDER	N21,616,000.00		
CONTRACT VALUE AT AWARD	N21,616,000.00		

CONTINGENCIES IN PAD	N/A			
FINAL CONTRACT PRICE	N21,616,000.00			
TIME (DATE)				
GENERAL PROCUREMENT NOTICE (GPN)	NO			
REQUEST FOR PROPOSAL (RFP)	NOT APPLICABLE			
INVITATION FOR PREQUALIFICATION	NOT APPLICABLE			
INVITATION FOR BIDS/REQUEST FOR QUOTATION	JANUARY 24, 2022			
CONTRACT AWARD SIGNATURE	FEBRUARY 22, 2022			
DATE OF CONTRACT PERFORMANCE/COMPLETION	CONTRACT PERFORMANCE: NOT SIGHTED COMPLETION: MARCH 10, 2022.			
CONTRACT ADMINISTRATION:				
CHANGES TO CONTRACT	Number NONE	Description NA	Date NA	Price impact NA
FINAL PAYMENT	Number	Description	Date of Invoice	Date of Payment
	ONE	PROCUREMENT OF COMPUTRES (LAPTOPS AND DESK TOPS) TO PUTOR, UNIVERSITY OF PORTHARCOURT	10/03/2022	15/03/2022
TOTAL PAYMENT	N21,616,000.00			
DISBURSEMENT				
DISBURSEMENT METHOD (DIRECT, SOE, SPECIAL ACCOUNT)	DIRECT			
PERCENTAGE OF BANK FINANCING (%)	0.88%			
DISBURSEMENTS: AMOUNT & DATE:	N21,616,000.00–PV/2022/UNIPT-2/0000000050 OF MARCH 15, 2022			
DELIVERABLES:				
Number	Description	Quantity/% Completed	Date delivered/ Completed	Remarks (Note any discrepancies from Contract)
	PROCUREMENT OF COMPUTRES (LAPTOPS AND DESK TOPS) TO PUTOR, UNIVERSITY OF	100%	10/03/2022	NONE

	PORTHARCOURT UNIPOINT			
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PROCESS COMPLIANCE	REMARK	RATING
INVITATION FOR BIDS	NOT ADVERTISED – LETTERS SENT OUT TO SELECTED BIDDERS BASED ON “NO OBJECTION” GRANT.	GOOD
BIDS SUBMISSION	YES, ON THE DAYS SOLICITED WITHOUT EXTENSION	GOOD
QUALITY OF BID EVALUATION PROCEDURE, BID EVALUATION REPORT AND TRANSPARENCY	EVALUATION WAS NOT DETAILED	FAIR
NOTIFICATION OF AWARD OF CONTRACT /ACCEPTANCE	NOTIFICATION OF AWARD LETTER WAS ON FEBRUARY 17, 2022 AND THE ACCEPTANCE WAS NOT SIGHTED	FAIR
SIGNED CONTRACT/DATE	CONTRACT SIGNATURE NOT SIGHTED	POOR
CONTRACT AMENDMENTS, IF ANY	NONE	GOOD
STORE RECEIPT NOTE SIGHTED?	N/A	N/A
EVIDENCE OF DELIVERY/COMPLETION	PROCUREMENT COMPLETED IN 16 DAYS AS AGAINST SIX WEEKS (42 DAYS) STATED IN CONTRACT AWARD	GOOD
CONSULTANTS OPINION ON VALUE FOR MONEY	SATISFACTORY	GOOD
OVERALL RATING OF PROCUREMENT EFFICIENCY	SATISFACTORY	GOOD

UNIVERSITY OF PORTHARCOURT

AFRICA CENTRE OF EXCELLENCE FOR PUBLIC HEALTH AND TOXICOLOGICAL RESEARCH (PUTOR)

GOODS

PROCUREMENT DURATION FORM

Contract No:

Contract Name: PROCUREMENT OF COMPUTRES (LAPTOPS AND DESK TOPS) TO PUTOR, UNIVERSITY OF PORTHARCOURT

Date General Procurement Notice (GPN): NOT USED

Bid Validity Period: NOT STATED

S/No.	STEPS	DURATION (DAYS)		
		Actual Date	Between Events	Overall (No of Days)
1	Prequalification documents received by Bank	Not Applicable	0	0
2	Bank's No Objection	Not Applicable	0	0
3	Invitation for Prequalification issued	Not Applicable	0	0
4	Submission of Prequalification applications	Not Applicable	0	0
5	PQ Evaluation Report received by Bank	Not Applicable	0	0
6	Bank's No Objection	Not Applicable	0	0
7	Bid documents received by Bank	Not Applicable	0	0
8	Bank's No Objection	Not Applicable	0	0
9	Invitation for Bids issued	JANUARY 24, 2022	0	0
10	Submission of bids	JANUARY 31, 2022	7	7
11	Bid Evaluation Report preparation	FEBRUARY 15, 2022	15	15
12	Request for Clarification	Not Applicable	0	0
13	Bank's No Objection	Not Applicable	0	0
14	Contract Award Notice	FEBRUARY 17, 2022	2	2
15	Contract Signed	Not Sighted	0	0
	TOTAL DAYS		DAYS	24 DAYS

UNIVERSITY OF PORTHARCOURT

AFRICA CENTRE OF EXCELLENCE FOR PUBLIC HEALTH AND TOXICOLOGICAL RESEARCH (PUTOR)

CONSULTANCY

CHECK LIST

3. CONTRACT NAME: PROCUREMENT OF WORKING DRAWINGS AND BILL OF QUANTITIES FOR BUILDING DEVELOPEMENT

LOAN/CREDIT NO.6510-NG	REVIEW DATE: July 3, 2023 to July 5, 2023		
CONTRACT NAME & NUMBER: PROCUREMENT OF WORKING DRAWINGS AND BILL OF QUANTITIES FOR BUILDING DEVELOPEMENT	TYPE OF CONTRACT: LUMP SUM	Goods () Works () Services (X)	CONTRACT AMOUNT: N30,097,850.00
CONTRACTOR'S NAME & ADDRESS: MESSRS MACHRIS CONSULT LIMITED, OFF AGIP BASE, RUMUEME, PORT HARCOURT, RIVER STATE.	DATE OF CONTRACT AWARD & SIGNATURE: Notification of Award: 04/02/2022 Acceptance Letter dated: 07/02/2022 Contract Signature: NOT SIGHTED.		
NO. OF BIDS RECEIVED: THREE (3)	DATE OF CONTRACT PERFORMANCE: NOT SIGHTED COMPLETION: SERVICE STILL ONGOING		
LOCATION OF GOODS, WORKS OR SERVICE:	UNIVERSITY OF PORT HARCOURT.		
TOPIC:	COMMENTS & FINDINGS:		
CONTRACT PACKAGE (ITEMS & QUANTITY	PROCUREMENT OF WORKING DRAWINGS AND BILL OF QUANTITIES FOR BUILDING DEVELOPEMENT		
CONTRACT TYPE {GOODS, WORKS (S&L) SERVICES}	CONSULTANCY SERVICES		
PROCUREMENT METHOD (CQS, QBS, QCBS, LCS, FSB)	CQS WHERE RFP WAS NOT BE REQUIRED)		
EXPRESSION OF INTEREST (YES/NO)	NO		
SINGLE STAGE/TWO STAGE	SINGLE STAGE		
DOMESTIC PREFERENCE (YES/NO)	NO		
BANK REVIEW (PRIOR, POST, SOL)	PRIOR		
COST (USD EQUIVALENT)	74,634.49		

EXCHANGE RATE/DATE	USD 403.27 (FEBRUARY 2022).			
PRICE OF LOWEST EVALUATED BIDDER	N30,097,850.00			
CONTRACT VALUE AT AWARD	N30,097,850.00			
CONTINGENCIES IN PAD	N/A			
FINAL CONTRACT PRICE	N30,097,850.00			
TIME (DATE)				
GENERAL PROCUREMENT NOTICE (GPN)	NO			
EXPRESSION OF INTEREST (EOI)	NOT APPLICABLE			
REQUEST FOR PROPOSAL (RFP)	DECEMBER 17, 2021			
CONTRACT AWARD SIGNATURE	FEBRUARY 4, 2022			
DATE OF CONTRACT PERFORMANCE/COMPLETION	CONTRACT PERFORMANCE = NOT SIGHTED/COMPLETION: SERVICE ON-GOING			
CONTRACT ADMINISTRATION:				
CHANGES TO CONTRACT	Number NONE	Description NA	Date NA	Price impact NA
FINAL PAYMENT	Number	Description	Date of Invoice	Date of Payment
	ONE	PROCUREMENT OF WORKING DRAWINGS AND BILL OF QUANTITIES FOR BUILDING DEVELOPEMENT	NOT YET	NOT YET
TOTAL PAYMENT	N30,097,850.00			
DISBURSEMENT				
DISBURSEMENT METHOD (DIRECT, SOE, SPECIAL ACCOUNT)	DIRECT			
PERCENTAGE OF BANK FINANCING (%)	1.24%			
DISBURSEMENTS: AMOUNT & DATE:	1. N806,250.00 – WORKING DRWGS & BOQ – GPV NO. 0305176 OF JULY 16, 2020. 2. N125,000.00 – PV/2021/UNIPT-1/000000014 OF DEC. 15, 2021 3. N19,527,277.70 –PV/2022/UNIPT-1/000000123 OF MARCH 17, 2022. 4. N5,566,142.62 – PV/2022/UNIPT-1/000000282 OF AUGUST 01, 2022. 5. N2,235,348.84 –PV/2023/UNIPT-1/000000005 OF JANUARY 19, 2023 6. N827,906.98 – PV/2023/UNIPT-1/000000164 OF MAY 8, 2023			

DELIVERABLES:				
Number	Description	Quantity/% Completed	Date delivered/ Completed	Remarks (Note any discrepancies from Contract)
	PROCUREMENT OF WORKING DRAWINGS AND BILL OF QUANTITIES FOR BUILDING DEVELOPEMENT	90%	ONGOING	NONE

PROCESS COMPLIANCE	REMARK	RATING
INVITATION FOR BIDS	NOT ADVERTISED	POOR
BIDS SUBMISSION	PROCESS CARRIED OUT AS SOLICITED WITHIN SUBMISSION PERIOD.	GOOD
QUALITY OF BID EVALUATION PROCEDURE, BID EVALUATION REPORT AND TRANSPARENCY	FAIRLY CREDIBLE	FAIR
NOTIFICATION OF AWARD OF CONTRACT /ACCEPTANCE	NOTIFICATION OF AWARD LETTER WAS ON FEBRUARY 4, 2022 AND THE ACCEPTANCE WAS FEBRUARY 7, 2022	GOOD
SIGNED CONTRACT/DATE	CONTRACT SIGNATURE NOT SIGHTED	POOR
CONTRACT AMENDMENTS, IF ANY	NONE	N/A
STORE RECEIPT NOTE SIGHTED?	N/A	N/A
EVIDENCE OF DELIVERY/COMPLETION	CONSULTANCY SERVICES IS ONGOING	GOOD
CONSULTANTS OPINION ON VALUE FOR MONEY	COMMENDABLE	GOOD
OVERALL RATING OF PROCUREMENT EFFICIENCY	SATISFACTORY	FAIR

UNIVERSITY OF PORTHARCOURT

AFRICA CENTRE OF EXCELLENCE FOR OIL FIELD CHEMICAL RESEARCH (CEFOR)

CONSULTANCY

PROCUREMENT DURATION FORM

Contract No: NOT STATED

Contract Name: PROCUREMENT OF WORKING DRAWINGS AND BILL OF QUANTITIES

FOR BUILDING DEVELOPEMENT

Date General Procurement Notice (GPN): NOT USED

Bid Validity Period: NOT STATED

S/No.	STEPS	DURATION (DAYS)		
		Actual Date	Between Events	Overall (No of Days)
1	Prequalification documents received by Bank	Not Applicable	0	0
2	Bank's No Objection	Not Applicable	0	0
3	Invitation for Prequalification issued	Not Applicable	0	0
4	Submission of Prequalification applications	Not Applicable	0	0
5	PQ Evaluation Report received by Bank	Not Applicable	0	0
6	Bank's No Objection	Not Applicable	0	0
7	Bid documents received by Bank	Not Applicable	0	0
8	Bank's No Objection	Not Applicable	0	0
9	Invitation for Bids issued	December 17, 2021	0	0
10	Submission of bids	December 24, 2021	7	7
11	Bid Evaluation Report preparation	January 7, 2022	14	14
12	Request for Clarification	Not Applicable	0	0
13	Bank's No Objection	Not Applicable	0	0
14	Contract Award Notice	February 4, 2022	31	31
15	Contract Signed	Not Sighted		
	TOTAL DAYS			62 DAYS

AFRICA CENTRE OF EXCELLENCE FOR PUBLIC HEALTH AND TOXICOLOGICAL RESEARCH (PUTOR)

WORKS/GOOD

CHECK LIST

4. CONTRACT NAME: CONSTRUCTION AND INSTALLATION OF BROAD BAND INTERNET MAST AND ITS ASSOCIATED WORKS

LOAN/CREDIT NO.6510-NG	REVIEW DATE: July 3, 2023 to July 5, 2023		
CONTRACT NAME & NUMBER: CONSTRUCTION AND INSTALLATION OF BROAD BAND INTERNET MAST AND ITS ASSOCIATED WORKS	TYPE OF CONTRACT: LUMP SUM	Goods (X) Works (X) Services ()	CONTRACT AMOUNT: N13,125,750.00
CONTRACTOR'S NAME & ADDRESS: MESSRS JOSROS TECHNOLOGY: NO. 2 RUMUNDURU- ORO IGWE ROAD, PORTHARCOURT.	DATE OF CONTRACT AWARD & SIGNATURE: Notification of Award: 23/01/23 Acceptance Letter dated: 23/01/23 Contract Signature: NOT SIGHTED		
NO. OF BIDS RECEIVED: THREE (3)	DATE OF CONTRACT PERFORMANCE & COMPLETION: 1. CONTRACT PERFORMANCE NOT SIGHTED 2. COMPLETION = JANUARY 23, 2023		
LOCATION OF GOODS, WORKS OR SERVICE:	UNIVERSITY OF PORT HARCOURT, RIVERS STATE		
TOPIC:	COMMENTS & FINDINGS:		
CONTRACT PACKAGE (ITEMS & QUANTITY	CONSTRUCTION AND INSTALLATION OF BROAD BAND INTERNET MAST AND ITS ASSOCIATED WORKS		
CONTRACT TYPE {GOODS, WORKS (S&L) SERVICES}	GOODS		
PROCUREMENT METHOD (ICB, LIB, NCB, RFQ, RFT, SHOPPING)	RFQ		
PREQUALIFICATION (YES/NO)	NO		
SINGLE STAGE/TWO STAGE	SINGLE STAGE		
DOMESTIC PREFERENCE (YES/NO)	NO		
BANK REVIEW (PRIOR, POST, SOL)	PRIOR		
COST (USD EQUIVALENT)	30,884.12		
EXCHANGE RATE/DATE	USD 425 (JANUARY 2022).		
PRICE OF LOWEST EVALUATED BIDDER	N13,125,750.00		
CONTRACT VALUE AT AWARD	N13,125,750.00		
CONTINGENCIES IN PAD	N/A		

FINAL CONTRACT PRICE	N13,125,750.00			
TIME (DATE)				
GENERAL PROCUREMENT NOTICE (GPN)	NO			
REQUEST FOR PROPOSAL (RFP)	NOT APPLICABLE			
INVITATION FOR PREQUALIFICATION	NOT APPLICABLE			
INVITATION FOR BIDS/REQUEST FOR QUOTATION	NOT SIGHTED			
CONTRACT AWARD SIGNATURE	JANUARY 23, 2023			
DATE OF CONTRACT PERFORMANCE/COMPLETION	CONTRACT PERFORMANCE: NOT SIGHTED COMPLETION: JANUARY 23, 2023			
CONTRACT ADMINISTRATION:				
CHANGES TO CONTRACT	Number NONE	Description NA	Date NA	Price impact NA
FINAL PAYMENT	Number	Description	Date of Invoice	Date of Payment
	ONE	CONSTRUCTION AND INSTALLATION OF BROAD BAND INTERNET MAST AND ITS ASSOCIATED WORKS	JANUARY 23, 2023	JANUARY 31, 2023
TOTAL PAYMENT	N13,125,750.00			
DISBURSEMENT				
DISBURSEMENT METHOD (DIRECT, SOE, SPECIAL ACCOUNT)	DIRECT			
PERCENTAGE OF BANK FINANCING (%)	0.51%			
DISBURSEMENTS: AMOUNT & DATE:	N13,125,750.00 - PV/2022/UNIPT-1/0000000035 OF JAN. 31, 2023			
DELIVERABLES:				
Number	Description	Quantity/% Completed	Date delivered/ Completed	Remarks (Note any discrepancies from Contract)
	CONSTRUCTION AND INSTALLATION OF BROAD BAND INTERNET MAST AND ITS	100%	JANUARY 23, 2023	NONE

	ASSOCIATED WORKS			
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PROCESS COMPLIANCE	REMARK	RATING
INVITATION FOR BIDS	NOT ADVERTISED	POOR
BIDS SUBMISSION	YES, ON THE DAYS SOLICITED WITHOUT EXTENSION	GOOD
QUALITY OF BID EVALUATION PROCEDURE, BID EVALUATION REPORT AND TRANSPARENCY	EVALUATION WAS NOT DETAILED	FAIR
NOTIFICATION OF AWARD OF CONTRACT /ACCEPTANCE	NOTIFICATION OF AWARD LETTER WAS ON JANUARY 23, 2023 AND THE ACCEPTANCE WAS JANUARY 23, 2023	GOOD
SIGNED CONTRACT/DATE	CONTRACT SIGNATURE NOT SIGHTED	POOR
CONTRACT AMENDMENTS, IF ANY	NONE	N/A
STORE RECEIPT NOTE SIGHTED?	N/A	N/A
EVIDENCE OF DELIVERY/COMPLETION	JOB COMPLETION CERTIFICATE SIGHTED	GOOD
CONSULTANTS OPINION ON VALUE FOR MONEY	COMMENDABLE	GOOD
OVERALL RATING OF PROCUREMENT EFFICIENCY	SATISFACTORY	GOOD

UNIVERSITY OF PORTHARCOURT

AFRICA CENTRE OF EXCELLENCE FOR PUBLIC HEALTH AND TOXICOLOGICAL RESEARCH (PUTOR)

WORKS

PROCUREMENT DURATION FORM

Contract No:

Contract Name: CONSTRUCTION AND INSTALLATION OF BROAD BAND INTERNET MAST AND ITS ASSOCIATED WORKS

Date General Procurement Notice (GPN): NOT USED

Bid Validity Period: NOT STATED

S/No.	STEPS	DURATION (DAYS)		
		Actual Date	Between Events	Overall (No of Days)
1	Prequalification documents received by Bank	Not Applicable	0	0
2	Bank's No Objection	Not Applicable	0	0
3	Invitation for Prequalification issued	Not Applicable	0	0
4	Submission of Prequalification applications	Not Applicable	0	0
5	PQ Evaluation Report received by Bank	Not Applicable	0	0
6	Bank's No Objection	Not Applicable	0	0
7	Bid documents received by Bank	Not Applicable	0	0
8	Bank's No Objection	Not Applicable	0	0
9	Invitation for Bids issued	Not Sighted	0	0
10	Submission of bids	January 23, 2023	0	0
11	Bid Evaluation Report preparation	January 23, 2023	1	1
12	Request for Clarification	Not Applicable	0	0
13	Bank's No Objection	Not Applicable	0	0
14	Contract Award Notice	January 23, 2023	0	0
15	Contract Signed	NOT SIGHTED	0	0
	TOTAL DAYS		DAYS	1DAY

UNIVERSITY OF PORT HARCOURT, PORT HARCOURT
AFRICA CENTRE OF EXCELLENCE FOR PUBLIC HEALTH AND TOXICOLOGICAL RESEARCH (PUTOR)

WORKS-CAPITAL

CHECK LIST

5. CONTRACT NAME: PROCUREMENT AND SUPPLY OF LIBRARY BOOKS

LOAN/CREDIT NO. 6510-NG	REVIEW DATE: JULY 3, 2023		
CONTRACT NAME & NUMBER: CONSTRUCTION OF PERIMETER FENCE FOR PUTOR BUILDING SITE No. LOT	TYPE OF CONTRACT:	Goods (X) Works () Service ()	CONTRACT AMOUNT: N12,365,000.00
CONTRACTOR'S NAME & ADDRESS: P.E. BEMA NIG LTD: PLOT 146, 1 ST AVENUE, F.H.E RUMUEME, PORT HARCOURT.	DATE OF CONTRACT AWARD & SIGNATURE: NOTIFICATION OF AWARD: FEBRUARY 18, 2022 CONTRACT SIGNATURE: NOT SIGHTED		
NO. OF BIDS RECEIVED: THREE (3)	DATE OF CONTRACT PERFORMANCE & COMPLETION: FEBRUARY 23, 2022		
LOCATION OF GOODS, WORKS OR SERVICE:	PUTOR, UNIVERSITY OF PORT HARCOURT		
TOPIC:	COMMENTS & FINDINGS:		
CONTRACT PACKAGE (ITEMS & QUANTITY)	ONE PACKAGE: 335 NAMES OF BOOKS		
CONTRACT TYPE {GOODS, WORKS (S&L) SERVICES}	GOODS		
PROCUREMENT METHOD (ICB, LIB, NCB, RFQ, SHOPPING)	RFQ		
PREQUALIFICATION (YES/NO)	NO		
SINGLE STAGE/TWO STAGE	SINGLE STAGE		
DOMESTIC PREFERENCE (YES/NO)	NO		
BANK REVIEW (PRIOR, POST, SOL)	POST		
COST (USD EQUIVALENT)	\$30,636.76		
EXCHANGE RATE/DATE	USD N403.6/\$		
PRICE OF LOWEST EVALUATED BIDDER	N12,365,000.00		

CONTRACT VALUE AT AWARD	N12,365,000.00			
CONTINGENCIES IN PAD	N/A			
FINAL CONTRACT PRICE	N12,365,000.00			
TIME (DATE)				
GENERAL PROCUREMENT NOTICE (GPN)	JANUARY 17, 2022 VIA UNIVERSITY WEBSITE			
REQUEST FOR PROPOSAL (RFP)	NOT APPLICABLE			
INVITATION FOR PREQUALIFICATION	NOT APPLICABLE			
INVITATION FOR BIDS (RFQ)	JANUARY 24, 2022			
CONTRACT AWARD SIGNATURE	AGREEMENT SIGNED: NOT SIGHTED			
DATE OF CONTRACT PERFORMANCE/COMPLETION	COMPLETION: FEBRUARY 23, 2022			
CONTRACT ADMINISTRATION:				
CHANGES TO CONTRACT	Number NO	Description NA	Date NA	Price impact NA
FINAL PAYMENT	Number	Description	Date of Invoice	Date of Payment
	ONE	PAYMT ON COMPLETION	NOT SIGHTED	09/03/2022
TOTAL PAYMENT	N12,365,000.00 (INCLUDING VAT, WHT) PV/2022/UNIPT-1/000000105			
DISBURSEMENT				
DISBURSEMENT METHOD (DIRECT, SOE, SPECIAL ACCOUNT)	DIRECT			
PERCENTAGE OF BANK FINANCING (%)	0.51%			
DISBURSEMENTS: AMOUNT & DATE: 1.	1. N12,365,000.00 (INCLUDING VAT, WHT) PV/2022/UNIPT-1/000000105 OF MARCH 9, 2022			
DELIVERABLES:				
Number	Description	Quantity/% Completed	Date delivered/ Completed	Remarks (Note any discrepancies from Contract)
ONE	PAYMT ON COMPLETION	100%	FEBRUARY 23, 2022	NONE

PROCESS COMPLIANCE	REMARK	RATING
INVITATION FOR BIDS (RFQ)	JANUARY 24, 2022	GOOD
BIDS SUBMISSION	JANUARY 26, 2022, 2022	GOOD
QUALITY OF BID EVALUATION PROCEDURE, BID EVALUATION REPORT AND TRANSPARENCY	REPORT NOT SIGHTED BUT LOWEST BIDDER WON THE CONTRACT	GOOD
NOTIFICATION OF AWARD OF CONTRACT /ACCEPTANCE	AWARD: FEBRUARY 18, 2022 2022. ACCEPTANCE: FEBRUARY 21, 2022	GOOD
SIGNED CONTRACT/DATE	CONTRACT AGREEMENT: NOT SIGHTED	POOR
CONTRACT AMENDMENTS, IF ANY	NONE	N/A
STORE RECEIPT NOTE SIGHTED?	NO BUT SUPPLY CERTIFIED BY PROCUREMENT UNIT	FAIR
EVIDENCE OF DELIVERY/COMPLETION	SUPPLY INSPECTED & CERTIFIED BY PROCUREMENT UNIT ON MARCH 3, 2022.	GOOD
CONSULTANTS OPINION ON VALUE FOR MONEY	COMMENDABLE	GOOD
OVERALL RATING OF PROCUREMENT EFFICIENCY	SATISFACTORY	GOOD

UNIVERSITY OF PORT HARCOURT, PORT HARCOURT
AFRICA CENTRE OF EXCELLENCE FOR PUBLIC HEALTH AND TOXICOLOGICAL RESEARCH (PUTOR)

GOODS-CAPITAL

PROCUREMENT DURATION FORM

Contract No: 6510-NG

Contract Name: PROCUREMENT AND SUPPLY OF LIBRARY BOOKS FOR ACE-PUTOR

Date General Procurement Notice (GPN): JANUARY 17, 2022 VIA UNIVERSITY WEBSITE

Bid Validity Period: NA

S/No.	STEPS	DURATION (DAYS)		
		Actual Date	Between Events	Overall(No of Days)
1	Prequalification documents received by Bank	N/A	0	0
2	Bank's No Objection	N/A	0	0
3	Invitation for Prequalification issued	N/A	0	0
4	Submission of Prequalification applications	N/A	0	0
5	PQ Evaluation Report received by Bank	N/A	0	0
6	Bank's No Objection	N/A	0	0
7	Bid documents received by Bank	N/A	0	0
8	Bank's No Objection	N/A	0	0
9	Invitation for Bids issued (RFQ)	JANUARY 24, 2022	0	0
10	Submission of bids	JANUARY 26, 2022	2	2
11	Bid Evaluation Report received by Bank	N/A	0	0
12	Request for Clarification	N/A	0	0
13	Bank's No Objection	N/A	0	0
14	Contract Award Notice	FEBRUARY 18, 2022	23	23
15	Contract Signed	NOT SIGHTED	0	0
	TOTAL DAYS		25 DAYS	25 DAYS

UNIVERSITY OF PORT HARCOURT

AFRICA CENTRE OF EXCELLENCE FOR PUBLIC HEALTH AND TOXICOLOGICAL RESEARCH (ACE-PUTOR)

CAPITAL- WORKS CHECK LIST

6. CONTRACT NAME: PROCUREMENT OF ELEVEN (11NOS) 1.5HP AND FIVE (5NOS) 1.0HP SPLIT UNIT AIRCONDITIONERAND TWO (2NOS) 32" LG TELEVISION

LOAN/CREDIT NO.6510	REVIEW DATE: JULY 5, 2023		
CONTRACT NAME & NUMBER: PROCUREMENT OF ELEVEN (11NOS) 1.5HP AND FIVE (5NOS) 1.0HP SPLIT UNIT AIRCONDITIONERAND TWO (2NOS) 32" LG TELEVISION & NO.NOT SIGHTED.	TYPE OF CONTRACT: GOODS	Goods (X) Works () Services ()	CONTRACT AMOUNT: N2,611,140.00
CONTRACTOR'S NAME & ADDRESS: AWARDED CONTRACTOR; MESSRS: EQUATOR ENGINEERING AND CHEMICALS LTD.	DATE OF CONTRACT AWARD & SIGNATURE: Notification of Award: JANUARY15, 2020 Acceptance Letter dated: JANUARY 15,2020 Contract Signature: NOVEMBER 28, 2019		
NO. OF BIDS RECEIVED: THREE (3)	DATE OF CONTRACT PERFORMANCE & COMPLETION: MARCH 02, 2020		
LOCATION OF GOODS, WORKS OR SERVICE:	UNIVERSITY OF PORT HARCOURT, (ACE-PUTOR)		
TOPIC:	COMMENTS & FINDINGS:		
CONTRACT PACKAGE (ITEMS & QUANTITY	PROCUREMENT OF ELEVEN (11NOS) 1.5HP AND FIVE (5NOS) 1.0HP SPLIT UNIT AIRCONDITIONERAND TWO (2NOS) 32" LG TELEVISION		
CONTRACT TYPE {GOODS, WORKS (S&L) SERVICES}	GOODS		
PROCUREMENT METHOD (ICB, LIB, NCB, RFQ, SHOPPING)	RFQ		
PREQUALIFICATION (YES/NO)	N/A		
SINGLE STAGE/TWO STAGE	SINGLE STAGE		
DOMESTIC PREFERENCE (YES/NO)	NO		
BANK REVIEW (PRIOR, POST, SOL)	POST		

COST (USD EQUIVALENT)	\$ 6,469.62			
EXCHANGE RATE/DATE	USD403.6 (JANUARY 2019)			
PRICE OF LOWEST EVALUATED BIDDER	N2,611,140.00			
CONTRACT VALUE AT AWARD	N2,611,140.00			
CONTINGENCIES IN PAD	N/A			
FINAL CONTRACT PRICE	N2,611,140.00			
TIME (DATE)				
GENERAL PROCUREMENT NOTICE (GPN)	N/A			
INVITATION FOR PREQUALIFICATION	N/A			
INVITATION FOR BIDS	NOVEMBER 26,2019			
CONTRACT AWARD SIGNATURE	NOT SIGHTED			
DATE OF CONTRACT PERFORMANCE/COMPLETION	MARCH 02, 2020			
CONTRACT ADMINISTRATION:				
CHANGES TO CONTRACT	Number NO	Description NA	Date NA	Price impact NA
FINAL PAYMENT	Number	Description	Date of Invoice	Date of Payment
N2, 611,140.00 (INCLUSIVE OF VAT, WHT, STAMP DUTY AND OTHER RELATED CHARGES).	1	PROCUREMENT OF ELEVEN (11NOS) 1.5HP AND FIVE (5NOS) 1.0HP SPLIT UNIT AIRCONDITIONER AND TWO (2NOS) 32" LG TELEVISION	N/A	21/04/2020 & PV.NO. 0298618
TOTAL PAYMENT	N2,611,140.00			
DISBURSEMENT METHOD (DIRECT, SOE, SPECIAL ACCOUNT)	DIRECT			
PERCENTAGE OF BANK FINANCING (%)	0.001%			
DISBURSEMENTS: AMOUNT & DATE:	N2, 611,140.00 PAID ON APRILL 21, 2020. (PAYMENT INCUSIVE OF VAT, WHT AND STAMD DUTY)			
DELIVERABLES:				

Number	Description	Quantity/% Completed	Date delivered/ Completed	Remarks (Note any discrepancies from Contract)
YES	PROCUREMENT OF ELEVEN (11NOS) 1.5HP AND FIVE (5NOS) 1.0HP SPLIT UNIT AIRCONDITIONER AND TWO (2NOS) 32" LG TELEVISION	100%	02/03/2020	NO

PROCESS COMPLIANCE	REMARK	RATING
INVITATION FOR BIDS	NOVEMBER 26,2019	GOOD
BIDS SUBMISSION	NOVEMBER 27,2019	GOOD
QUALITY OF BID EVALUATION PROCEDURE, BID EVALUATION REPORT AND TRANSPARENCY	CREDIBLE	GOOD
NOTIFICATION OF AWARD OF CONTRACT /ACCEPTANCE	JANUARY15, 2020 / JANUARY15, 2020	GOOD
SIGNED CONTRACT/DATE	NOVEMBER 28,2019	GOOD
CONTRACT AMENDMENTS, IF ANY	NONE	NONE
EVIDENCE OF DELIVERY/COMPLETION	MARCH 02, 2020	GOOD
STORE RECEIPT: SIGHTED?	YES: MARCH 17, 2020	GOOD
CONSULTANTS OPINION ON VALUE FOR MONEY	COMMENDABLE	GOODD
OVERALL RATING OF PROCUREMENT EFFICIENCY	SATISFACTORY	GOODD

UNIVERSITY OF PORT HARCOURT

AFRICA CENTRE OF EXCELLENCE FOR PUBLIC HEALTH AND TOXICOLOGICAL RESEARCH (ACE PUTOR)

CAPITAL- WORKS

PROCUREMENT DURATION FORM

Contract No: N/A

Contract Name: PROCUREMENT OF ELEVEN (11NOS) 1.5HP AND FIVE (5NOS) 1.0HP SPLIT UNIT AIRCONDITIONERAND TWO (2NOS) 32" LG TELEVISION

Date General Procurement Notice: N/A

Bid Validity Period: 30 DAYS

S/No.	STEPS	DURATION (DAYS)		
		Actual Date	Between Events	Overall (No of Days)
1	PREQUALIFICATION DOCUMENTS RECEIVED BY BANK	NOT APPLICABLE	0	0
2	BANK'S NO OBJECTION	NOT APPLICABLE	0	0
3	INVITATION FOR PREQUALIFICATION ISSUED	NOT APPLICABLE	0	0
4	SUBMISSION OF PREQUALIFICATION APPLICATIONS	NOT AVAILABLE	0	0
5	PQ EVALUATION REPORT RECEIVED BY BANK	NOT APPLICABLE	0	0
6	BID DOCUMENTS RECEIVED BY BANK	NOT APPLICABLE	0	0
7	BANK'S NO OBJECTION	NOT APPLICABLE	0	0
8	INVITATION FOR BIDS ISSUED	NOVEMBER 26,2019	0	0
9	SUBMISSION OF BIDS	NOVEMBER 27,2019	1	1
10	BID EVALUATION REPORT PREPARATION	NOT AVAILABLE	0	0
11	REQUEST FOR CLARIFICATION	NOT AVAILABLE	0	0
12	BANK'S NO OBJECTION	N/A	0	0
13	OPENING OF FINANCIAL PROPOSALS	N/A	0	0
14	CONTRACT AWARD NOTICE	JANUARY 15,2020	49	49
15	CONTRACT SIGNED	NOVEMBER 28 2019	0	0
16	TOTAL DAYS		50 DAYS	50 DAYS

UNIVERSITY OF PORT HARCOURT

AFRICA CENTRE OF EXCELLENCE FOR PUBLIC HEALTH AND TOXICOLOGICAL RESEARCH (ACE PUTOR)

CAPITAL- WORKS CHECK LIST

7 CONTRACT NAME: PROCUREMENT OF FURNITURE AND PARTITIONING AT COUNSELLING AND HUMAN DEVELOPMENT CENTRE

LOAN/CREDIT NO.6510	REVIEW DATE: JULY 5, 2023		
CONTRACT NAME & NUMBER: PROCUREMENT OF FURNITURE AND PARTITIONING AT COUNSELLING AND HUMAN DEVELOPMENT CENTRE & NO.NOT SIGHTED	TYPE OF CONTRACT: GOODS	Goods (X) Works () Services ()	CONTRACT AMOUNT: N2,630,000.00
CONTRACTOR'S NAME & ADDRESS: AWARDED CONTRACTOR; MESSRS: MUTIS GLORIOUS.	DATE OF CONTRACT AWARD & SIGNATURE: Notification of Award: JANUARY 06, 2022 Acceptance Letter dated: JANUARY 06, 2022 Contract Signature: JANUARY 06, 2022		
NO. OF BIDS RECEIVED: THREE (3)	DATE OF CONTRACT PERFORMANCE & COMPLETION: JANUARY 27, 2022		
LOCATION OF GOODS, WORKS OR SERVICE:	UNIVERSITY OF PORT HARCOURT, (ACE-PUTOR)		
TOPIC:	COMMENTS & FINDINGS:		
CONTRACT PACKAGE (ITEMS & QUANTITY	PROCUREMENT OF FURNITURE AND PARTITIONING AT COUNSELLING AND HUMAN DEVELOPMENT CENTRE		
CONTRACT TYPE {GOODS, WORKS (S&L) SERVICES}	GOODS		
PROCUREMENT METHOD (ICB, LIB, NCB, RFQ, SHOPPING, DC)	DIRECT		
PREQUALIFICATION (YES/NO)	NO		
SINGLE STAGE/TWO STAGE	SINGLE STAGE		
DOMESTIC PREFERENCE (YES/NO)	NO		
BANK REVIEW (PRIOR, POST, SOL)	POST		
COST (USD EQUIVALENT)	\$ 6,116.27		
EXCHANGE RATE/DATE	USD430 (FEBUARY, 2022)		

PRICE OF LOWEST EVALUATED BIDDER	N2,630,000.00			
CONTRACT VALUE AT AWARD	N2,630,000.00			
CONTINGENCIES IN PAD	N/A			
FINAL CONTRACT PRICE	N2,630,000.00			
TIME (DATE)				
GENERAL PROCUREMENT NOTICE (GPN)	N/A			
INVITATION FOR PREQUALIFICATION	N/A			
INVITATION FOR BIDS	JANUARY 04,2022			
CONTRACT AWARD SIGNATURE	NOT SIGHTED			
DATE OF CONTRACT PERFORMANCE/COMPLETION	JANUARY 27,2022			
CONTRACT ADMINISTRATION:				
CHANGES TO CONTRACT	Number NO	Description NA	Date NA	Price impact NA
FINAL PAYMENT	Number	Description	Date of Invoice	Date of Payment
N2, 630,000.00	1	PROCUREMENT OF FURNITURE AND PARTITIONING AT COUNSELLING AND HUMAN DEVELOPMENT CENTRE	27/01/2022 & NO.0248	22/02/2022 & PV/2022/UNIPT -1/000000054
TOTAL PAYMENT	N2,630,000.00			
DISBURSEMENT METHOD (DIRECT, SOE, SPECIAL ACCOUNT)	DIRECT			
PERCENTAGE OF BANK FINANCING (%)	0.001%			
DISBURSEMENTS: AMOUNT & DATE:	N2, 630, 000.00 PAID ON FEBRUARY 22, 2022.			
DELIVERABLES:				
Number	Description	Quantity/% Completed	Date delivered/ Completed	Remarks (Note any discrepancies from Contract)

YES	PROCUREMENT OF FURNITURE AND PARTITIONING AT COUNSELLING AND HUMAN DEVELOPMENT CENTRE	100%	27/01/2022	NO
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PROCESS COMPLIANCE	REMARK	RATING
INVITATION FOR BIDS	DECEMBER 22,2021	GOOD
BIDS SUBMISSION	DECEMBER 23,2021	GOOD
QUALITY OF BID EVALUATION PROCEDURE, BID EVALUATION REPORT AND TRANSPARENCY	CREDIBLE	GOOD
NOTIFICATION OF AWARD OF CONTRACT /ACCEPTANCE	JANUARY 06, 2022 / JANUARY 06, 2022	GOOD
SIGNED CONTRACT/DATE	JANUARY 06, 2022	GOOD
CONTRACT AMENDMENTS, IF ANY	NONE	NONE
EVIDENCE OF DELIVERY/COMPLETION	JANUARY 27, 2022	GOOD
STORE RECEIPT: SIGHTED?	YES: JANUARY 27, 2022	GOOD
CONSULTANTS OPINION ON VALUE FOR MONEY	COMMENDABLE	GOOD
OVERALL RATING OF PROCUREMENT EFFICIENCY	SATISFACTORY	GOOD

UNIVERSITY OF PORT HARCOURT

AFRICA CENTRE OF EXCELLENCE FOR PUBLIC HEALTH AND TOXICOLOGICAL RESEARCH (ACE PUTOR)

CAPITAL- WORKS

PROCUREMENT DURATION FORM

Contract No: N/A

Contract Name: PROCUREMENT OF FURNITURE AND PARTITIONING AT COUNSELLING AND HUMAN DEVELOPMENT CENTRE

Date General Procurement Notice: N/A

Bid Validity Period: 30 DAYS

S/No.	STEPS	DURATION (DAYS)		
		Actual Date	Between Events	Overall (No of Days)
1	Prequalification documents received by Bank	NOT APPLICABLE	0	0
2	Bank's No Objection	NOT APPLICABLE	0	0
3	Invitation for Prequalification issued	NOT APPLICABLE	0	0
4	Submission of Prequalification applications	NOT AVAILABLE	0	0
5	PQ Evaluation Report received by Bank	NOT APPLICABLE	0	0
6	Bank's No Objection	NOT APPLICABLE	0	0
7	Bid documents received by Bank	NOT APPLICABLE	0	0
8	Bank's No Objection	NOT APPLICABLE	0	0
9	Invitation for Bids issued	DECEMBER 22, 2021	0	0
10	Submission of bids	DECEMBER 23, 2021	1	1
11	Bid Evaluation Report preparation	NOT AVAILABLE	0	0
12	Request for Clarification	NOT AVAILABLE	0	0
13	Bank's No Objection	N/A	0	0
14	Contract Award Notice	JANUARY 06, 2022	14	14
15	Contract Signed	JANUARY 06, 2022	1	1
16	TOTAL DAYS		16 DAYS	16 DAYS

UNIVERSITY OF PORT HARCOURT, PORT HARCOURT
AFRICA CENTRE OF EXCELLENCE FOR PUBLIC HEALTH AND TOXICOLOGICAL RESEARCH (PUTOR)

GOODS-CAPITAL

CHECK LIST

8. CONTRACT NAME: PROCUREMENT AND SUPPLY OF LAPTOPS, PROJECTORS, AND PRINTERS FOR ACE-PUROR

LOAN/CREDIT NO. 6510-NG	REVIEW DATE: JULY 4, 2023		
CONTRACT NAME & NUMBER: PROCUREMENT & SUPPLY OF LAPTOPS, PROJECTORS, & PRINTERS: No. LOT 1	TYPE OF CONTRACT:	Goods (X) Works () Service ()	CONTRACT AMOUNT: N8,993,987.50
CONTRACTOR'S NAME & ADDRESS: P.E. BEMA NIG LTD: PLOT 146, 1 ST AVENUE, F.H.E RUMUEME, PORT HARCOURT.	DATE OF CONTRACT AWARD & SIGNATURE: NOTIFICATION OF AWARD: FEBRUARY 18, 2022 CONTRACT SIGNATURE: NOT SIGHTED		
NO. OF BIDS RECEIVED: THREE (3)	DATE OF CONTRACT PERFORMANCE & COMPLETION: FEBRUAR 23, 2022		
LOCATION OF GOODS, WORKS OR SERVICE:	PUTOR, UNIVERSITY OF PORT HARCOURT		
TOPIC:	COMMENTS & FINDINGS:		
CONTRACT PACKAGE (ITEMS & QUANTITY)	ONE PACKAGE: 10 NAMES OF ITEMS		
CONTRACT TYPE {GOODS, WORKS (S&L) SERVICES}	GOODS		
PROCUREMENT METHOD (ICB, LIB, NCB, SHOPPING)	RFQ		
PREQUALIFICATION (YES/NO)	NO		
SINGLE STAGE/TWO STAGE	SINGLE STAGE		
DOMESTIC PREFERENCE (YES/NO)	NO		
BANK REVIEW (PRIOR, POST, SOL)	POST		
COST (USD EQUIVALENT)	\$22,284.41		
EXCHANGE RATE/DATE	USD N403.6/\$		
PRICE OF LOWEST EVALUATED BIDDER	N8,993,987.50		
CONTRACT VALUE AT AWARD	N8,993,987.50		
CONTINGENCIES IN PAD	N/A		

FINAL CONTRACT PRICE	N8,993,987.50			
TIME (DATE)				
GENERAL PROCUREMENT NOTICE (GPN)	JANUARY 17, 2022 VIA UNIVERSITY WEBSITE			
REQUEST FOR PROPOSAL (RFP)	NOT APPLICABLE			
INVITATION FOR PREQUALIFICATION	NOT APPLICABLE			
INVITATION FOR BIDS (RFQ)	JANUARY 24, 2022			
CONTRACT AWARD SIGNATURE	AGREEMENT SIGNED: NOT SIGHTED			
DATE OF CONTRACT PERFORMANCE/COMPLETION	COMPLETION: FEBRUARY 23, 2022			
CONTRACT ADMINISTRATION:				
CHANGES TO CONTRACT	Number NO	Description NA	Date NA	Price impact NA
FINAL PAYMENT	Number	Description	Date of Invoice	Date of Payment
	ONE	PAYMT ON COMPLETION	25/02/2022	04/03/2022
TOTAL PAYMENT	N8,993,987.50.00 (INCLUDING VAT, WHT) PV2022/UNIPT-1/0000000095			
DISBURSEMENT				
DISBURSEMENT METHOD (DIRECT, SOE, SPECIAL ACCOUNT)	DIRECT			
PERCENTAGE OF BANK FINANCING (%)	0.37%			
DISBURSEMENTS: AMOUNT & DATE: 1.	1. N8,993,987.50 (INCLUDING VAT, WHT) PV2022/UNIPT-1/0000000095 OF MARCH 4, 2022			
DELIVERABLES:				
Number	Description	Quantity/% Completed	Date delivered/ Completed	Remarks (Note any discrepancies from Contract)
ONE	PAYMT ON COMPLETION	100%	FEBRUARY 23, 2022	NONE
PROCESS COMPLIANCE	REMARK			RATING

INVITATION FOR BIDS (RFQ)	JANUARY24, 2022	GOOD
BIDS SUBMISSION	JANUARY 26, 2022	GOOD
QUALITY OF BID EVALUATION PROCEDURE, BID EVALUATION REPORT AND TRANSPARENCY	REPORT NOT SIGHTED BUT LOWEST BIDDER WON THE CONTRACT	GOOD
NOTIFICATION OF AWARD OF CONTRACT /ACCEPTANCE	AWARD: FEBRUARY 18, 2022 2022. ACCEPTANCE: FEBRUARY 21, 2022	GOOD
SIGNED CONTRACT/DATE	CONTRACT AGREEMENT: NOT SIGHTED	POOR
CONTRACT AMENDMENTS, IF ANY	NONE	N/A
STORE RECEIPT NOTE SIGHTED?	NO BUT SUPPLY CERTIFIED BY PROCUREMENT UNIT	GOOD
EVIDENCE OF DELIVERY/COMPLETION	SUPPLY INSPECTED & CERTIFIED BY PROCUREMENT UNIT	GOOD
CONSULTANTS OPINION ON VALUE FOR MONEY	COMMENDABLE	GOOD
OVERALL RATING OF PROCUREMENT EFFICIENCY	SATISFACTORY	GOOD

UNIVERSITY OF PORT HARCOURT, PORT HARCOURT
AFRICA CENTRE OF EXCELLENCE FOR PUBLIC HEALTH AND TOXICOLOGICAL RESEARCH (PUTOR)

GOODS-CAPITAL

PROCUREMENT DURATION FORM

Contract No: 6510-NG

Contract Name: PROCUREMENT AND SUPPLY OF LAPTOPS, PROJECTORS, AND PRINTERS FOR ACE-PUTOR

Date General Procurement Notice (GPN): JANUARY 17, 2022 VIA UNIVERSITY WEBSITE

Bid Validity Period: NA

S/No.	STEPS	DURATION (DAYS)		
		Actual Date	Between Events	Overall(No of Days)
1	Prequalification documents received by Bank	N/A	0	0
2	Bank's No Objection	N/A	0	0
3	Invitation for Prequalification issued	N/A	0	0
4	Submission of Prequalification applications	N/A	0	0
5	PQ Evaluation Report received by Bank	N/A	0	0
6	Bank's No Objection	N/A	0	0
7	Bid documents received by Bank	N/A	0	0
8	Bank's No Objection	N/A	0	0
9	Invitation for Bids issued (RFQ)	JANUARY 24, 2022	0	0
10	Submission of bids	JANUARY 26, 2022	2	2
11	Bid Evaluation Report received by Bank	N/A	0	0
12	Request for Clarification	N/A	0	0
13	Bank's No Objection	N/A	0	0
14	Contract Award Notice	FEBRUARY 18, 2022	23	23
15	Contract Signed	NOT SIGHTED	0	0
	TOTAL DAYS		25 DAYS	25 DAYS



APPENDIX 3

PROCUREMENT PLAN



APPENDIX 4

PICTURES













APPENDIX 5

TERMS OF REFERENCE

3.1 TERMS OF REFERENCE

The Terms of Reference (TOR), the WB Procurement Guideline, the Public Procurement Act 2007 and the Public Service circular relating to the Procurement practice within the University is the guiding framework for the post procurement review. Key procurement processes were considered including:

- Client's Capacity, Adequacy of Staff; Role of Procurement Agents/Consultants; Implementation Arrangements;
- Procurement Plans and Monitoring;
- Advertising;
- Pre/Post-Qualification ;
- Bid Opening;
- Bidding Documents;
- Evaluation and Awards;
- Bid Validity Extensions;
- Signed Contracts;
- Contract Amendments and Change/Variation Orders;
- Actual Contract Payments vs. Contract Award Amount
- Securities (for Bid, Performance, Advances, Insurance, Liability, etc.);
- Contractors' Claims;
- Damages and Penalties for Delays, non-compliance with Functional Guarantees, etc.;
- Payment certificates, payments made (date and value), final price;
- Withdrawals from the Loan/Credit Agreement (date and value);
- Protests from Bidders/Contractors;
- Reasons for Slow Progress of Completion;
- Delays in Payments, Imports, Customs, etc. if any;
- Shipping documents
- Test certificates, quality certificates etc.
- List of deliverables and completion (date, description, quantity, location of goods or works);
- Contractual Disputes and their Resolution;
- Bank Comments/Reviews/Interventions at each stage; Turnaround time and Efficiency;